

Finance Committee

Monday 19 February 2024 at 2.00 pm

**To be held in the Town Hall,
Pinstone Street, Sheffield, S1 2HH**

The Press and Public are Welcome to Attend

Membership

Councillor Zahira Naz
Councillor Mike Lavery
Councillor Bryan Lodge
Councillor Toby Mallinson
Councillor Glynis Chapman
Councillor Marieanne Elliot
Councillor Mary Lea
Councillor Shaffaq Mohammed
Councillor Ibbly Ullah

PUBLIC ACCESS TO THE MEETING

The Finance Committee may take decisions in respect of the Finance and Property matters (but for the avoidance of doubt not those matters which are reserved to the Charity Trustee Sub-Committee) more particularly detailed below:

Finance

- Monitoring Council budget each month;
- Agreement of Council policies in respect of fees and charges;
- Agreement upon virements of £500,000 and over **or** representing a major change of policy (any value) from one division of a Service to another or between Services within Directorates or between Directorates and within the approved budget.

Capital Programme

Agreement of reports on the implementation of the capital programme provided under the Capital Programme Financial Reporting and Control Procedures, including:-

- (a) Approval of all new schemes; except expenditure relating to feasibility works up to the value of £100,000 in accordance with the Financial Procedure Rules and
- (b) Approval of a variation to an existing scheme which increases the value of the scheme by more than £100,000;

Property

- (a) Acquisitions of Property where the consideration to be paid by the Council exceeds £250,000, but not including any acquisition of Property that the Council is obliged by law to complete;
- (b) Disposals of Property, being of the freehold or leasehold but not including a mortgagee sale or disposal that Council must by law complete such as Right to Buy, lease enfranchisement or easements to certain service providers
 - Where the Council has been required by Law to publicly advertise the proposed Disposal (e.g. public open space); **and** one or more objections to the proposed Disposal has been received;
 - Which are not subject to a competitive process where the consideration to be received by the Council exceeds £300,000;
 - For less than the best consideration reasonably obtainable;
 - Which for any statutory or other legal reason need to be decided by a committee, not an officer
 - Which involve the transfer of a freehold interest, the grant of a lease for a term of not less than twenty-five years or the assignment of a lease with a remaining term of not less than twenty-five years AND a relevant councillor or parish/town council has objected
- (c) Appropriation to another purpose of surplus property that has not been identified for disposal by the Finance Committee.

Meetings are chaired by Councillor Zahira Naz.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk . You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda. Members of the public have the right to ask questions or submit petitions to Policy Committee meetings and recording is allowed under the direction of the Chair. Please see the [Finance Committee webpage](#) or contact Democratic Services for further information regarding public questions and petitions and details of the Council's protocol on audio/visual recording and photography at council meetings.

Policy Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last on the agenda.

Meetings of the Committee have to be held as physical meetings. If you would like to attend the meeting, please report to an Attendant in the Foyer at the Town Hall where you will be directed to the meeting room. However, it would be appreciated if you could register to attend, in advance of the meeting, by emailing committee@sheffield.gov.uk, as this will assist with the management of attendance at the meeting. The meeting rooms in the Town Hall have a limited capacity. We are unable to guarantee entrance to the meeting room for observers, as priority will be given to registered speakers and those that have registered to attend.

Alternatively, you can observe the meeting remotely by clicking on the 'view the webcast' link provided on the meeting page of the [website](#).

If you wish to attend a meeting and ask a question or present a petition, you must submit the question/petition in writing by 9.00 a.m. at least 2 clear working days in advance of the date of the meeting, by email to the following address: committee@sheffield.gov.uk.

In order to ensure safe access and to protect all attendees, you will be recommended to wear a face covering (unless you have an exemption) at all times within the venue. Please do not attend the meeting if you have COVID-19 symptoms. It is also recommended that you undertake a Covid-19 Rapid Lateral Flow Test within two days of the meeting.

If you require any further information please email committee@sheffield.gov.uk.

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms. Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**FINANCE COMMITTEE AGENDA
19 FEBRUARY 2024**

Order of Business

Welcome and Housekeeping

The Chair to welcome attendees to the meeting and outline basic housekeeping and fire safety arrangements.

1. Apologies for Absence

2. Exclusion of Press and Public

To identify items where resolutions may be moved to exclude the press and public.

3. Declarations of Interest

Members to declare any interests they have in the business to be considered at the meeting.

(Pages 7 - 10)

4. Minutes of Previous Meeting

To approve the minutes of the last meeting of the Committee held on 23 January 2024.

(Pages 11 - 14)

5. Public Questions and Petitions

To receive any questions or petitions from members of the public.

(NOTE: There is a time limit of up to 30 minutes for the above item of business. In accordance with the arrangements published on the Council's website, questions/petitions at the meeting are required to be submitted in writing, to committee@sheffield.gov.uk, by 9.00 a.m. on Thursday 15th February 2024).

6. Members' Questions

To receive any questions from Members of the Committee on issues which are not already the subject of an item of business on the Committee agenda – Council Procedure Rule 16.8.

(NOTE: a period of up to 10 minutes shall be allocated for Members' supplementary questions - one supplemental question on each question may be asked by the Member who had submitted the original question).

7. Work Programme

Report of the Director of Policy and Democratic Engagement

(Pages 15 - 26)

8. Capital Approvals Month 9 (2023/24)

Report of the Director of Finance and Commercial Services

(Pages 27 - 64)

9. Amendment to Council Tax Long-Term Empty Premium and Introduction of Second Home Premium

(Pages 65 - 72)

Report of the Director of Finance and Commercial Services

10. Finance Committee Climate Statement

(Pages 73 - 88)

Report of the Director of Finance and Commercial Services

NOTE: The next meeting of Finance Committee will be held on Monday 18 March 2024 at 2.00 pm

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ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its Policy Committees, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from David Hollis, General Counsel by emailing david.hollis@sheffield.gov.uk.

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Finance Committee

Meeting held 23 January 2024

PRESENT: Councillors Zahira Naz (Chair), Mike Levery (Deputy Chair), Bryan Lodge, Glynis Chapman, Marieanne Elliot, Mary Lea and Ibbby Ullah

1. APOLOGIES FOR ABSENCE

1.1 Apologies for absence were received from Councillor Toby Mallinson and Councillor Shaffaq Mohammed.

2. EXCLUSION OF PRESS AND PUBLIC

2.1 No items were identified where resolutions may be moved to exclude the press and public.

3. DECLARATIONS OF INTEREST

3.1 There were no declarations of interest.

4. MINUTES OF PREVIOUS MEETING

4.1 The Minutes of the meeting of the Committee held on 18 December 2023 were approved as a correct record.

5. PUBLIC QUESTIONS AND PETITIONS

5.1 There were no public questions or petitions.

6. MEMBERS' QUESTIONS

6.1 There were no questions from Members of the Committee.

7. WORK PROGRAMME

7.1 The Committee received a report containing the Committee's Work Programme for consideration and discussion. The aim of the Work Programme was to show all known, substantive agenda items for forthcoming meetings of the Committee, to enable this Committee, other committees, officers, partners and the public to plan their work with and for the Committee.

7.2 The Principal Democratic Services Officer reported an addition to the Work Programme since the publication of the agenda: the item "Committee Climate Statement" would be received at the Finance Committee in February 2024.

7.3 **RESOLVED UNANIMOUSLY:** That the Finance Committee:-

1. approves the Committee's work programme, as set out in Appendix 1, including any additions and amendments identified in Part 1 and the amendment noted in the meeting;
2. gives consideration to any further issues to be explored by officers for inclusion in Part 2 of Appendix 1 of the next work programme report, for potential addition to the work programme; and
3. notes any referrals from Council (petition and resolutions) detailed in Section 2 of the report and agrees the proposed responses.

8. CAPITAL APPROVALS MONTH 8 (2023/24)

8.1 The Finance Manager submitted a report that provided details of proposed changes to the existing Capital Programme as brought forward in Month 8 2023/24.

8.2 Officers agreed to provide an update on the prioritisation of projects in the Stocksbridge Towns Fund programme following completion of the tender process.

8.3 **RESOLVED UNANIMOUSLY:** That the Finance Committee:-

1. approves the proposed additions and variations to the Capital Programme listed in Appendices 1, 2 and 3; and
2. approves the acceptance of grant funding as identified in Appendix 4.

8.4 Reasons for Decision

8.4.1 The proposed changes to the Capital Programme will improve the services to the people of Sheffield.

8.4.2 To formally record changes to the Capital Programme and gain Member approval for changes in line with Finance Regulations and to reset the Capital Programme in line with the latest information.

8.5 Alternatives Considered and Rejected

8.5.1 A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

9. LOCAL AUTHORITY CAPITAL FLEXIBILITIES CONSULTATION

9.1 The Director of Finance and Commercial Services submitted a report that provided a draft consultation response to the Department for Levelling Up, Housing and

Communities (DLUHC) call for views on new local authority capital flexibilities.

9.2 **RESOLVED UNANIMOUSLY:** That the Finance Committee approves the proposed response to the call for views on new local authority flexibilities for submission to DLUHC.

9.3 **Reasons for Decision**

9.3.1 The content of this consultation represents a significant change in Government policy and, in accordance with the Council Constitution, members are asked to approve the consultation response.

9.4 **Alternatives Considered and Rejected**

9.4.1 The Council is not required to submit a response to this consultation. An alternative option to the recommendation would be to not submit a response. The proposal from DLUHC includes significant changes to the capital financing regime that the Council operates within and this alternative option was rejected so that the views of the Council can be submitted to Government.

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Report to Finance Committee

19 February 2024

Report of: Director of Policy and Democratic Engagement

Subject: Committee Work Programme

Author of Report: Rachel Appleyard, Principal Democratic Services Officer

Summary:

The Committee's Work Programme is attached at Appendix 1 for the Committee's consideration and discussion. This aims to show all known, substantive agenda items for forthcoming meetings of the Committee, to enable this committee, other committees, officers, partners and the public to plan their work with and for the Committee.

Any changes since the Committee's last meeting, including any new items, have been made in consultation with the Chair, and the document is always considered at the regular pre-meetings to which all Group Spokespersons are invited.

The following potential sources of new items are included in this covering report, where applicable:

- Questions from the public (where notified sufficiently in advance)
- Petitions to this committee, including those referred from Council
- References from Council or other committees (statements formally sent for this committee's attention)
- A list of issues, each with a short summary, which have been identified by the Committee or officers as potential items but which have not yet been scheduled (the source of the items is specified)

The Work Programme will remain a live document and will be brought to each Committee meeting.

Recommendations:

1. That the Committee's work programme, as set out in Appendix 1, be agreed including any additions and amendments identified in Part 1;
2. That Members give consideration to any further issues to be explored by officers for inclusion in Part 2 of Appendix 1 of the next work programme report, for potential addition to the work programme; and
3. That any referrals from Council (petition and resolutions) detailed in Section 2 of the report be noted and the proposed responses set out be agreed.

Background Papers: None

Category of Report: Open

COMMITTEE WORK PROGRAMME

1.0 Prioritisation

1.1 For practical reasons this committee has a limited amount of time each year in which to conduct its formal business. The Committee will need to prioritise firmly in order that formal meetings are used primarily for business requiring formal decisions, or which for other reasons it is felt must be conducted in a formal setting.

1.2 In order to ensure that prioritisation is effectively done, on the basis of evidence and informed advice, Members should usually avoid adding items to the work programme which do not already appear:

- In the draft work programme in Appendix 1 due to the discretion of the chair; or
- within the body of this report accompanied by a suitable amount of information.

2.0 References from Council or other Committees

2.1 Any references sent to this Committee by Council, including any public questions, petitions and motions, or other committees since the last meeting are listed here, with commentary and a proposed course of action, as appropriate:

Issue	
Referred from	
<i>Details</i>	
Commentary/ Action Proposed	

3.0 Member engagement, learning and policy development outside of Committee

3.1 Subject to the capacity and availability of councillors and officers, there are a range of ways in which Members can explore subjects, monitor information and develop their ideas about forthcoming decisions outside of formal meetings. Appendix 2 is an example 'menu' of some of the ways this could be done. It is entirely

appropriate that member development, exploration and policy development should in many cases take place in a private setting, to allow members to learn and formulate a position in a neutral space before bringing the issue into the public domain at a formal meeting.

2.2 Training & Skills Development - Induction programme for this committee.

Title	Description & Format	Date
Future High Streets Fund / Heart of the City	Site visit	Completed
Future High Streets Fund	Briefing tour	Completed

Appendix 1 – Work Programme

Part 1: Proposed additions and amendments to the work programme since the last meeting:

New Items	Proposed Date	Note
NEW: Commission of Social Care Case Management System	March 2024	Subject to referral from S&R Policy Committee.
Amended Items	Proposed Date	Note
MOVED: Lease of land in Millhouses Park, Sheffield – update on previous report	March 2024	

Part 2: List of other potential items not yet included in the work programme

Issues that have recently been identified by the Committee, its Chair or officers as potential items but have not yet been added to the proposed work programme. If a Councillor raises an idea in a meeting and the committee agrees under recommendation 3 that this should be explored, it will appear either in the work programme or in this section of the report at the committee’s next meeting, at the discretion of the Chair.

Topic	
Description	
Lead Officer/s	
Item suggested by	<i>Officer, Member, Committee, partners, public question, petition etc</i>
Type of item	<i>Referral to decision-maker/Pre-decision (policy development/Post-decision (service performance/ monitoring)</i>
Prior member engagement/ development required <i>(with reference to options in Appendix 2)</i>	
Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 3)</i>	
Lead Officer Commentary/Proposed Action(s)	

Part 3: Agenda Items for Forthcoming Meetings

Meeting 9 (23/24)	19 February 2024	2pm				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> •Decision •Referral to decision-maker •Pre-decision (policy development) •Post-decision (service performance/ monitoring) 	<i>(re: decisions)</i> Prior member engagement/ development required <i>(with reference to options in Appendix 2)</i>	<i>(re: decisions)</i> Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 3)</i>	Final decision-maker (& date) <ul style="list-style-type: none"> •This Cttee •Another Cttee (eg S&R) •Full Council •Officer
Standing items	<ul style="list-style-type: none"> • <i>Public Questions/ Petitions</i> • <i>Any other committee-specific standing items eg finance or service monitoring]</i> 					
Capital Approvals Month 9 (2023/24)		Philip Gregory / Damian Watkinson	Decision			This Cttee
Long Term Empty and Second Homes Premiums	<p>Changes to the Council Tax Long Term Empty Premium and introduce a Second Home Premium.</p> <p>The proposal is that the Council gives consideration to amending the Long Term Empty Premium so that dwellings that have been empty and unfurnished for 1 year are classed as long</p>	Tim Hardie / John Squire	Decision	Member briefing	n/a	This Cttee, referred to Finance Committee from S&R.

	<p>term empty, and that the Council introduces a Second Homes Premium.</p> <p>In both cases the premium will have the effect of increasing the council tax charge by 100%.</p>					
Committee Climate Statement	Awaiting details	Philip Gregory / Mark Whitworth	Decision	Awaiting details	Awaiting details	This Cttee

Meeting 10 (23/24)	18 March 2024	2pm				
Topic	Description	Lead Officer/s	Type of item	(re: decisions) Prior member engagement/ development required (with reference to options in Appendix 2)	(re: decisions) Public Participation/ Engagement approach (with reference to toolkit in Appendix 3)	Final decision-maker (& date)
Standing items	<ul style="list-style-type: none"> Public Questions/ Petitions Any other committee-specific standing items eg finance or service monitoring] 		<ul style="list-style-type: none"> Decision Referral to decision-maker Pre-decision (policy development) Post-decision (service performance/ monitoring) 			<ul style="list-style-type: none"> This Cttee Another Cttee (eg S&R) Full Council Officer
2023/24 Quarter 3 Budget Monitoring		Philip Gregory / Jane Wilby	Decision			This Cttee

Capital Approvals Month 10 (2023/24)		Philip Gregory / Damian Watkinson	Decision			This Cttee
Changes to the Constitution: Part 4 – Financial Procedure Rules (Financial Regulations)	Annual refresh of the Financial Regulations following consultation with Finance colleagues.	Liam Darling / Jane Wilby / Philip Gregory	Referral to decision maker			This Cttee for noting, Full Council final decision maker
Advertising and Sponsorship Policy	To adopt a modern authority wide policy to govern advertising and sponsorship opportunities/outputs across the City Council's assets and land. The policy will support the values and priorities of the Council, with restrictions included to support our commitments and priorities on health and the environment, while allowing for increases in income generation within the set criteria.	Nicola Allen	Decision	Written or verbal briefing for the committee Briefing for political groups if required	n/a	This Cttee, referred to Finance Committee from S&R.
MOVED: Lease of land in Millhouses Park, Sheffield –	Approval to grant a new lease.	Angela Glentworth / Ruth Bell	Decision			This Cttee

update on previous report						
NEW: Commission of Social Care Case Management System	<p>In 2017 the Council Carried out a procurement exercise to replace its Social Care System. The Liquidlogic system was selected. The contract had a term of 5 years with the option to extend by 2 years. This option was exercised in 2022. The service will come to an end on 4th May 2024.</p> <p>Sheffield City Council requires a Social Care system that enables us to meet our Statutory obligations and continue to provide high quality services in both areas of Social Care as well as enabling Commissioning of Care Services</p>	Dominic Sleath	Decision	TBC	TBC	This Cttee, subject to approval from S&R to refer to Finance Committee.

Meeting 11 (23/24)	16 April 2024	2pm				
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> •Decision •Referral to decision-maker •Pre-decision (policy development) 	<i>(re: decisions)</i> Prior member engagement/development required	<i>(re: decisions)</i> Public Participation/Engagement approach	Final decision-maker (& date) <ul style="list-style-type: none"> •This Cttee •Another Cttee (eg S&R) •Full Council

			•Post-decision (service performance/ monitoring)	(with reference to options in Appendix 2)	(with reference to toolkit in Appendix 3)	•Officer
Standing items	<ul style="list-style-type: none"> Public Questions/ Petitions Any other committee-specific standing items eg finance or service monitoring] 					
Capital Approvals Month 11 (2023/24)		Philip Gregory / Damian Watkinson	Decision			This Cttee

Items which the committee have agreed to add to an agenda, but for which no date is yet set.						
Topic	Description	Lead Officer/s	Type of item <ul style="list-style-type: none"> Decision Referral to decision-maker Pre-decision (policy development) Post-decision (service performance/ monitoring) 	(re: decisions) Prior member engagement/ development required (with reference to options in Appendix 2)	(re: decisions) Public Participation/ Engagement approach (with reference to toolkit in Appendix 3)	Final decision-maker (& date) <ul style="list-style-type: none"> This Cttee Another Cttee (eg S&R) Full Council Officer
Levelling Up Prospectus	Prospectus setting out Sheffield's Levelling Up ambitions	Kate Martin	Decision or pre decision policy development			This Cttee
Parkwood Springs	Decision on redevelopment of the former ski village	Alan Seasman	Decision	Written briefing	TBC	TBC, confirmation being sought on whether report/decision is for Transport, Regeneration and

Appendix 2 – Menu of options for member engagement, learning and development prior to formal Committee consideration

Members should give early consideration to the degree of pre-work needed before an item appears on a formal agenda.

All agenda items will anyway be supported by the following:

- Discussion well in advance as part of the work programme item at Pre-agenda meetings. These take place in advance of each formal meeting, before the agenda is published and they consider the full work programme, not just the immediate forthcoming meeting. They include the Chair, Vice Chair and all Group Spokespersons from the committee, with officers
- Discussion and, where required, briefing by officers at pre-committee meetings in advance of each formal meeting, after the agenda is published. These include the Chair, Vice Chair and all Group Spokespersons from the committee, with officers.
- Work Programming items on each formal agenda, as part of an annual and ongoing work programming exercise
- Full officer report on a public agenda, with time for a public discussion in committee
- Officer meetings with Chair & VC as representatives of the committee, to consider addition to the draft work programme, and later to inform the overall development of the issue and report, for the committee's consideration.

The following are examples of some of the optional ways in which the committee may wish to ensure that they are sufficiently engaged and informed prior to taking a public decision on a matter. In all cases the presumption is that these will take place in private, however some meetings could happen in public or eg be reported to the public committee at a later date.

These options are presented in approximately ascending order of the amount of resources needed to deliver them. Members must prioritise carefully, in consultation with officers, which items require what degree of involvement and information in advance of committee meetings, in order that this can be delivered within the officer capacity available.

The majority of items cannot be subject to the more involved options on this list, for reasons of officer capacity.

- Written briefing for the committee or all members (email)
- All-member newsletter (email)
- Requests for information from specific outside bodies etc.
- All-committee briefings (private or, in exceptional cases, in-committee)
- All-member briefing (virtual meeting)
- Facilitated policy development workshop (potential to invite external experts / public, see appendix 2)
- Site visits (including to services of the council)
- Task and Finish group (one at a time, one per cttee)

Furthermore, a range of public participation and engagement options are available to inform Councillors, see appendix 3.

Appendix 3 – Public engagement and participation toolkit

Public Engagement Toolkit

On 23 March 2022 Full Council agreed the following:

A toolkit to be developed for each committee to use when considering its ‘menu of options’ for ensuring the voice of the public has been central to their policy development work. Building on the developing advice from communities and Involve, committees should make sure they have a clear purpose for engagement; actively support diverse communities to engage; match methods to the audience and use a range of methods; build on what’s worked and existing intelligence (SCC and elsewhere); and be very clear to participants on the impact that engagement will have.

The list below builds on the experiences of Scrutiny Committees and latterly the Transitional Committees and will continue to develop. The toolkit includes (but is not be limited to):

- a. Public calls for evidence
- b. Issue-focused workshops with attendees from multiple backgrounds (sometimes known as ‘hackathons’) led by committees
- c. Creative use of online engagement channels
- d. Working with VCF networks (eg including the Sheffield Equality Partnership) to seek views of communities
- e. Co-design events on specific challenges or to support policy development
- f. Citizens assembly style activities
- g. Stakeholder reference groups (standing or one-off)
- h. Committee / small group visits to services
- i. Formal and informal discussion groups
- j. Facilitated communities of interest around each committee (eg a mailing list of self-identified stakeholders and interested parties with regular information about forthcoming decisions and requests for contributions or volunteers for temporary co-option)
- k. Facility for medium-term or issue-by-issue co-option from outside the Council onto Committees or Task and Finish Groups. Co-optees of this sort at Policy Committees would be non-voting.

This public engagement toolkit is intended to be a quick ‘how-to’ guide for Members and officers to use when undertaking participatory activity through committees.

It will provide an overview of the options available, including the above list, and cover:

- How to focus on purpose and who we are trying to reach
- When to use and when not to use different methods
- How to plan well and be clear to citizens what impact their voice will have
- How to manage costs, timescales, scale.

There is an expectation that Members and Officers will be giving strong consideration to the public participation and engagement options for each item on a committee’s work programme, with reference to the above list a-k.



Report to Policy Committee

Author/Lead Officer of Report:

Damian Watkinson
Finance Manager

Tel: 0114 273 6831

Report of: Philip Gregory
Report to: Finance Committee
Date of Decision: 19 February 2024
Subject: Capital Approvals for Month 09 2023/24

Has an Equality Impact Assessment (EIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, what EIA reference number has it been given? <i>(Insert reference number)</i>				
Has appropriate consultation taken place?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Has a Climate Impact Assessment (CIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Does the report contain confidential or exempt information?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-				
<p><i>“The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended).”</i></p>				

Purpose of Report:

This report provides details of proposed changes to the existing Capital Programme as brought forward in Month 09 2023/24.

Recommendations:

- (i) That Committee approve the proposed additions and variations to the Capital Programme listed in Appendix 1
- (ii) That Committee approve the issuing of grant funding as identified in Appendix 2
- (iii) That Committee approve the acceptance of grant funding as identified at Appendix 3

Background Papers:

(Insert details of any background papers used in the compilation of the report.)

Appendix 1, Appendix 2, Appendix 3,

Lead Officer to complete:-		
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.	Finance: Liz Gough
		Legal: Rahana Khalid / Gemma Beecroft / Tarmina Saville
		Equalities & Consultation: N/A
		Climate: N/A
<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>		
2	SLB member who approved submission:	Philip Gregory
3	Committee Chair consulted:	Cllr Zahira Naz
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the SLB member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.	
	Lead Officer Name: Damian Watkinson	Job Title: Senior Capital and Construction Category Manager
	Date: 30/01/2024	

1. PROPOSAL

- 1.1 The proposed changes to the Capital programme will improve the recreational leisure facilities, schools, roads and homes used by the people of Sheffield, and improve the infrastructure of the city council to deliver those services

2. HOW DOES THIS DECISION CONTRIBUTE ?

- 2.1 By delivering these schemes the Council seeks to improve the quality of life for the people of Sheffield.

3. HAS THERE BEEN ANY CONSULTATION?

- 3.1 Any appropriate consultation was carried out at the original approval of the schemes included

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality Implications

- 4.1.1 Any Equality implications are the responsibility of the service area under which the approval falls. An Equalities Impact Assessment was submitted with each Business Case

4.2 Financial and Commercial Implications

- 4.2.1 Several schemes have been submitted for approval in line with the Council's capital approval process during the Month 09 reporting cycle. This report requests the relevant approvals and delegations to allow these schemes to progress.

- 4.2.2 Below is a summary of the number and total value of schemes in each approval category:

- 7 additions of specific projects to the capital programme creating a net increase of £7.279m
- 12 variations to specific projects and allocations in the capital programme creating a net reduction of £34k
- 4 reprofiles of schemes with no overall change to budgets

Further details of the schemes listed above can be found in Appendix 1.

4.3 Legal Implications

4.3.1 Any specific legal implications are identified on a per scheme basis in appendix 1 in relation to schemes to be delivered, Appendix 2 in relation to grants to be issued and Appendix 3 in relation to grants to be received.

4.4 Climate Implications

4.4.1 Any specific Climate implications are identified on a per scheme basis in appendix 1. A Climate Impact Assessment was submitted with each Business Case

5. ALTERNATIVE OPTIONS CONSIDERED

5.1 A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

6. REASONS FOR RECOMMENDATIONS

6.1 The proposed changes to the Capital programme will improve the services to the people of Sheffield

6.2 To formally record changes to the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the capital programme in line with latest information.

Scheme name / summary description		Value £'000
A	Transport Regeneration & Climate Change	
	New additions	
Page 31	<p>Levelling Up Fund – S1 Artspace Grant</p> <p>Recommendations</p> <p>To approve the payment to S1 Artspace organisation under the terms of the grant agreement identified in Appendix 2.</p> <p>Why do we need the project?</p> <p>Sheffield City Council has successfully bid for ‘Levelling Up Funding’[LUF] to invest in projects that focus on the heritage, culture, natural environment and public realm of the Castlegate area.</p> <p>This project is for a grant award to the S1 Artspace arts organisation towards the purchase and refurbishment of premises in Castlegate for the creation of larger contemporary gallery space for Sheffield. The art space will consist of an exhibition space, café, retail, events space, studio space.</p> <p>The overall aim is to enhance the city’s cultural offer and to integrate and strengthen the cultural hub that is part of the wider Castlegate master plan for the regeneration of the immediate area within the city centre.</p> <p>The creation of studio space that will further enhance Sheffield’s ability to attract artists to work and visit.</p> <p>How are we going to achieve it?</p> <p>A grant agreement will be in place to enable payment of a grant of £2.6m to S1 Artspace arts organisation towards the purchase and refurbishment of premises in Castlegate.</p> <p>What are the benefits?</p> <ul style="list-style-type: none"> • Embed wellbeing and cultural benefit to the community by encouraging visitors to the gallery and beyond to explore the green space and public realm within the Castlegate Masterplan open space and enjoy. • Buildings are to be welcoming and visible and breakdown the cultural barriers. • Financial benefits to bring interest and encourage more creative hubs to the city centre. <p>When will the project be completed?</p> <p>2024-25</p>	+2,600

Funding Source	Levelling Up Fund	Amount	£2,600k	Status		Approved		
Policy Committee Area / LAC involvement	Principle of Levelling Up programme approved with acceptance of grant Feb 22							
Variations and reasons for change								
Page 32	Future High Streets Fund – ReNew							+90
	Recommendations							
	<ul style="list-style-type: none"> To approve the transfer of £90k of Future High Streets Fund funding from the Front Door Scheme to the RENEW small grants scheme. To approve the issuing of all further grants from this programme being made under existing delegations within the constitution. 							
	Scheme description							
<ul style="list-style-type: none"> As part of the Future High Streets Fund (FHSF) programme of works, the Front Door Scheme was established to part fund improvements to the public realm through active frontages and front of house uses and improvements to upper floors of existing buildings on Fargate to encourage residential and commercial development. As part of this an initial £300k was allocated the ReNew project which aimed to facilitate the repurposing of vacant shops which was to be directly commissioned and delivered by new business tenants with SCC providing a funding stream only. Subsequently a further £15k was added to the programme from Business Improvement District (BID) Funds. 								
What has changed?								
<ul style="list-style-type: none"> A further £90k funding has been identified as available for the programme following the formal commitment of the remainder of the Front Door Scheme increasing the total budget to £405k. Round 1 of the programme committed £150k of the funds. A new call for projects is being issued for the remaining £255k. It is proposed that these will be small grants all under £50k and therefore will be approved under the existing delegations within the constitution. 								
Variation type: -								
<ul style="list-style-type: none"> Budget increase Change to approval route for issue of grants to that under constitutional delegations, superseding the original specific delegation for the overall Front Door Scheme agreed at Cabinet in August 2021 								
Funding	Future High Streets Fund (£390k), BID Funds (£15k)							
Policy Committee Area / LAC involvement	Front Door Scheme approved August 2021							
Future High Streets Fund – Front Door Interventions							2023-24 -	

	<p>Recommendations</p> <ul style="list-style-type: none"> To approve the transfer of £90k of Future High Streets Fund funding from the Front Door Scheme to the RENEW small grants scheme. To approve the slippage / reprofile of £860k <p>Scheme description</p> <p>Funding has been secured from Department of Levelling Up, Housing & Communities (DHLUC) to proceed a programme of proposed Future High Street Fund (FHSP) works. The works in this strand of the programme are targeted primarily towards access improvements to upper floors of existing buildings on Fargate to encourage residential and commercial development, and also improvements to the open space at orchard square.</p> <p>The improvement works directly commissioned and delivered by property owners with a contribution to those costs being reimbursed to the property owners through a grant agreement between the City Council.</p> <p>What has changed?</p> <p>£90k of funding has been moved to the Future High Street RENEW scheme – see entry above.</p> <p>The budget has been revised to reflect the current cost profile more accurately and along with the £90k budget reduction, £860k of funding will be slipped into 2024-25.</p> <p>Variation type: -</p> <ul style="list-style-type: none"> Budget decrease Reprofile / slippage 		<p>950k</p> <p>2024-25</p> <p>+860k</p>
	Funding	Future High Streets Fund	
	Policy Committee Area / LAC involvement	Front Door Scheme approved August 2021	
	<p>Levelling Up Fund – Market Tavern</p> <p>Recommendations</p> <p>To approve the reprofiling of funds into 2024-25 and 2025-26.</p> <p>Scheme description</p> <p>The market Tavern was planned to be refurbished as part of the LUF Castlegate project, unfortunately, following structural inspections it was declared a dangerous structure and has had to undergo emergency demolition. As a result the budget profile has changed and funding needs to be slipped into future years whilst options are reviewed for the future of the site.</p> <p>The project has previously been approved to conduct feasibility works.</p> <p>What has changed?</p>		<p>2023-24</p> <p>-436</p> <p>2024-25</p> <p>+80</p> <p>2025-26</p> <p>+356</p>

Funding initially planned for the roof works is to be moved into 2024-25 and 2025-26 [£435k Levelling Up Funds].		
Variation type: -		
<ul style="list-style-type: none"> Reprofile 		
Funding	Levelling Up Fund	
Policy Committee Area / LAC involvement	Principle of Levelling Up programme approved with acceptance of grant Feb 22	
Clean Air Zone – Buses & Coaches		2023-24
Recommendations		-1,346
To approve the reprofiling of funds into 2024-25.		2024-25
Scheme description		+1,346
In 2018, Sheffield and Rotherham, along with a number of other UK urban areas, were legally instructed by central government to deliver a Clean Air Plan to ensure that levels of Nitrogen Dioxide (NO ₂) are brought within legal limits in the shortest possible time.		
This project has recently been approved for providing grants for bus upgrades on non-scheduled buses operating within Sheffield and scheduled buses operating within Sheffield and Rotherham.		
What has changed?		
The project is currently on hold pending a Government enquiry regarding the effectiveness of retrofits. The outcome of the report is expected early 2024-25. As a result, £1.346k of funding will be moved into 2024-25.		
Variation type: -		
<ul style="list-style-type: none"> Reprofile 		
Funding	Clean Air Zone & Clean Bus Technology	
Policy Committee Area / LAC involvement	A report was approved at Transport, Regeneration and Climate Committee on 11th December 2023 recommending the pausing of spend on bus retrofits.	
Castelayn Demolition (Gleadless Valley)		2023-24
Recommendation		

To approve reprofiling the budget bringing forward £14k into 23/24		+14
Scheme description		2024-25
The demolition of the former Castelayn (2 Leighton Drive, Sheffield, S14 1ST) SheffCare Home which is no longer fit for purpose and is currently vacant, will enable the site to be released for development of affordable housing.		-14
Given the plans for regeneration in the area there is a desire to avoid disused / derelict buildings which can attract anti-social behaviour / vandalism and associated costs to Council budgets.		
What has changed?		
The procurement exercise has now taken place and the contract can be awarded. This has presented an opportunity to reprofile the budget in line with the costs incurred so far on surveys (some earlier than expected) and the contract timeline.		
Variation type: Reprofile		
Budget		
Current 23/24 Budget £15.5K + £14K = £29.5K		
<u>Current 24/25 Budget £339.5K - £14K = £325.5K</u>		
Total Project Budget £355.0K + £0K = £355.0K		
Funding	Brownfield Land Release Fund Grant £295.3K + Sheffield Loans Fund Surplus £59.7K	
Policy Committee Area / LAC involvement	Submission of the Brownfield Land Release Fund bid, and the intended projects was approved at the Transport, Regeneration and Policy Committee in March 2023 in advance of the bid submission deadline. Scheme approved at Finance Committee 16.10.23	
Paddock Hill Demolition (Gleadless Valley)		2023-24
Recommendation		-20
To approve reprofiling the budget moving £20K into 24/25		2024-25
Scheme description		+20
The demolition of the former Paddock Hill (625 Gleadless Road, S2 3BT) SheffCare Home which is no longer fit for purpose and is currently vacant, will enable the site to be released for development of affordable housing.		

<p>Given the plans for regeneration in the area there is a desire to avoid disused / derelict buildings which can attract anti-social behaviour / vandalism and associated costs to Council budgets.</p> <p>What has changed?</p> <p>The procurement exercise has now taken place and the contract can be awarded. This has presented an opportunity to reprofile the budget in line with the costs incurred so far on surveys etc and the contract timeline.</p> <p>Variation type: Reprofile</p> <p>Budget</p> <p>Current 23/24 Budget £65K - £20K = £45K <u>Current 24/25 Budget £185K + £20K = £205K</u> Total Project Budget £250K + £0K = £250K</p>		
Funding	Brownfield Land Release Fund Grant £204.2K + Sheffield Loans Fund Surplus £45.8K	
Policy Committee Area / LAC involvement	Submission of the Brownfield Land Release Fund bid, and the intended projects was approved at the Transport, Regeneration and Policy Committee in March 2023 in advance of the bid submission deadline. Scheme approved at Finance Committee 16.10.23	
Communities Parks & Leisure		
New additions		
<p>Forge Dam Sluice Gate - FEASIBILITY</p> <p>Recommendations</p> <ul style="list-style-type: none"> To approve the addition of £16.3K to the Capital Programme to investigations into fixing the leaking sluice gate at Forge Dam To approve moving £30K of Revenue Contribution to Capital funds from the existing Forge Dam budget to the Sluice Gate scheme <p>Why do we need the project?</p> <p>The pond at Forge Dam is leaking through an open sluice built into the lower portion of the spillway structure. The leak resulted as an unintended consequence of the 2021-22 de-silting project which uncovered a historic sluice opening approximately 5m below the top of the spillway on the upstream side. The original purpose of the sluice was to allow the owners to de-silt the pond by periodically opening the sluice and allowing accumulated silt to wash through into the Porter Brook below.</p>		+46

A watching brief has been kept on the leak for the past 18 months to monitor the impact on the pond and downstream environments. This has provided the opportunity to observe the Dam /Brook through a range of seasonal flows and to identify that to get the most out of the following opportunities, what is required is a control mechanism rather than an option which attempts to seal the sluice permanently.

Taking steps towards finding a meaningful solution that not only resolves the leak but takes the opportunity to make a positive contribution to biodiversity management and climate change mitigation in the Porter Valley.

How are we going to achieve it?

Investigate means to manage water flows through the sluice, with the aim of optimising water levels in Forge Dam and the immediate downstream environment of the Porter Brook and Wire Mill Dam, taking into consideration biodiversity, visitor safety, amenity, and flood mitigation.

To include:

- Localised de-watering to facilitate an updated structural survey of the spillway.
- Identification of a suitable control mechanism (penstock) operable from the top of the Dam
- Concept design, headline costs and suggested methodology for installation of the preferred solution
- Identification of key risks and mitigation proposals

Following discussions and site visit the Council's framework consultants have confirmed that they do not wish to undertake this commission. A staged scoping, design and build approach with a specialist contractor will be required, with suitable break points subject to funding.

What are the benefits?

- Benefits for the nationally endangered white claw crayfish which breed in the pool at the bottom of the spillway.
- Benefits to biodiversity of Wire Mill Dam where EA and Fire Service intervention has previously been required to mitigate fish distress during dry weather.
- Potential benefit to enable flood water detention during a storm event, meaning the Dam could contribute to flood management in the area. It is time critical to understand this potential now as part of planning the flood management strategy for the Porter Valley, so that a "whole valley / headwaters first" approach can be taken.
- A local group is interested in developing an educational hydro-electric generation scheme in the Millrace at Forge Dam. This project cannot go ahead until the leak in the spillway is under control, as the leak means there is generally insufficient water flow in the millrace to generate electricity.

When will the project be completed?

June 2024

Funding

£30.0K Revenue Contributions to Capital in BU 94554 budget (contingency)

£2.3K Revenue Contribution to Capital held on balance sheet

£8.9K S106 Agreement 1185
£5.1K Residual Green Recovery Grant held on balance sheet

£46.3K Total funding

Budget

23/24 Budget £2.5K

24/25 Budget £43.8K

Total Budget £46.3K

Funding Source	See Section above	Amount	£46.3K	Status	All funding confirmed and available	Approved	Communities, Parks & Leisure PG 15.01.24
Policy Committee Area / LAC involvement		Original scheme approved at Cabinet 20.01.21 Follow on project to Forge Dam Heritage & Wildlife approved at CPL PG 17th July 2023					

Variations and reasons for change

Forge Dam Heritage & Wildlife Improvements

Recommendation

To approve moving £30K of Revenue Contribution to Capital funds from this budget to the Sluice Gate scheme (see above)

Scheme description

De-silting of the millpond and installation of new infrastructure to partition the Porter Brook from the pond. Accessibility and signage improvements, repairs to path surfaces around the pond, repairs to a collapsed section of wall on the north bank of the pond and updating of the Porter Valley Conservation Management Plan.

What has changed?

The project is mostly complete and leaves a contingency amount unspent. This has been held in the budget until the main works were completed in case of any issues, but any remaining is already earmarked to be spent on addressing the problem with the leaking sluice gate. An Initial Business Case has

<p>now come forward to address the issue and a separate Business Unit has been set up to monitor the budget and costs. £30K to be transferred from this budget to the new Business Unit for the sluice gate scheme.</p> <p>Variation type: Budget decrease</p> <p>Budget</p> <p>Current 23/24 Budget £108.3K - £30K = £78.3K</p>		
Funding	The £30K being moved is all funded by various Revenue Contributions to Capital agreed for the project	
Policy Committee Area / LAC involvement	Original scheme approved at Cabinet 20.01.21	
<p>Millhouses Park Changing Places Toilet</p> <p>Recommendations</p> <ul style="list-style-type: none"> To approve the scheme goes straight to Contract Award bypassing the Outline Business Case/ Procurement Strategy stage due to the grant funding timescales. To approve the addition of £119.7K to the Capital Programme to fund all elements of delivering the Changing Places Toilet <p>Scheme description</p> <p>To install a modular Changing Places facility in Millhouses Park near the Boating Lake Café, connect to existing utilities and register the new facility by the end of June 2024.</p> <p>What has changed?</p> <p>Following initial feasibility it was thought the scheme would not be able to progress due to outstanding issues that would delay delivery beyond the end of March 2024 with the grant having to be spent by the end of March24. However, the funder extended the Changing Places Programme to June 2024 but for the grant to be extended for this scheme SCC need to provide a draft contract, programme, and confirmation that the works will start by mid-March.</p> <p>As well as installing the unit itself the scope now includes a new electric supply as the existing supply to the café, boating lake, and public toilets doesn't have the spare capacity to accommodate the new unit.</p> <p>Benefits</p> <ul style="list-style-type: none"> Modular unit with accessible WC and changing facilities. Improved facilities in Millhouses Park for people with complex physical needs and disabilities Upgraded electric supply will be beneficial for future developments to the infrastructure in the park. 		+120

Variation type: Budget increase

Funding

Changing Places Grant £100.0K accepted 13.06.23

Revenue Contributions to Capital £35.3K confirmed 22.12.23

Total £135.7K

Budget

Current 23/24 Budget £15.6K + £13.1K = £28.7K

Current 24/25 Budget £0.0K + £106.6K = £106.6K

Total Project Budget £15.6K + £119.7K = £135.3K

Funding	See Funding Section above
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Policy Committee Area / LAC involvement	Feasibility approved by Finance Committee 11.09.23
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Play Improvement Project Phase 6 – Batemoor Road Open Space

+9

Recommendations

- To approve the installation of a CCTV camera as additional scope to the project
- To approve an increase in budget and funding of £8.9K for the installation of a CCTV camera

Scheme description

A package of improvements incorporating the playground, entrance, and tree planting.

What has changed?

While trying to progress the above as Phase 1 work has been done to secure funding to deliver the community ambition of installing a CCTV camera on this site, which the community believe will help users feel safer accessing the park. The CCTV enabling works consists of excavation and power supply which will be delivered by AMEY as the location is on one of their paths and will piggyback the infrastructure in place for the existing streetlighting. The CCTV camera and column will be supplied and installed by Elite Security (SCC’s nominated contractor for this type of works). The same systems for privacy and retrieval of data will be replicated from the Colley Park scheme which is compliant with Home Office and SCC guidance.

	<p>This has been checked and is in line with the CCTV Policy, Data Protection Impact Assessment (DPIA) signed off by Information Management 9th January 2024.</p> <p>Variation type: Budget increase/ Change of Scope</p> <p>Current 23/24 Budget £34.7K + £8.9K = £43.6K</p>	
	<p>Funding Batemoor Local CIL £10.9K awarded 13.06.23, £2K added in July 2023 for playground works</p>	
	<p>Policy Committee Area / LAC involvement Already part of the approved Parks & Countryside Programme of works Project approved via Leader Report 4th May 2022</p>	
	<p>Concord Park Improvements</p> <p>Recommendation</p> <p>To approve the addition of £26.9K to the Capital Programme for works to the Public Right of Way (PROW) in Concord Park</p> <p>Scheme description</p> <p>This small piece of work aims to improve access across and through Concord Park by renewing a stretch of tarmac path which forms part of the main route through the park and a designated right of way.</p> <p>The works will resolve a health & safety issue as the stretch of path is currently uneven and breaking up due to tree routes.</p> <p>What has changed?</p> <p>A scheme of improvements at Concord Park is at feasibility but via a funding opportunity from the PROW Team work can be carried out to improve access to the park.</p> <p>Benefits</p> <ul style="list-style-type: none"> • Improved path network and increased accessibility for all users • Reduce need for frequent path maintenance and patch repairs. • Reduced risk of injuries to park users through trips and falls caused by current uneven surfacing. <p>Completion</p> <p>22nd March 2024</p> <p>Variation type: Budget increase</p> <p>Funding</p>	<p>+27</p>

Frecheville Park Improvements (Phase 2)

Recommendation

To approve the addition of £32.9K to the Capital Programme to deliver Phase 2 of the Frecheville Park improvements.

Scheme description

Increase the use of Frecheville Park by the local community with the aim of improving public health outcomes.

Phase 1 completed; improve the dated and uninspiring playground.

Phase 2 aims to; bring the basketball court back to public access, with the creation of a scoot track and seating area, and removal of the internal boundary fence.

What has changed?

Since the completion of Phase 1 and therefore knowing how much of the original funding was left, Phase 2 costs have been established and a budget uplift/ more funding is required.

From the original scope, work to open up the second court and planting around scoot track has been removed due to there being no remaining funding once the main elements have been delivered. This area is now planned to remain as the existing degraded basketball court surface. It is currently of high biodiversity value due to the establishment of a brownfield ecosystem.

Benefits to Phase 2

- A significant proportion of a small and busy park will be returned to public access.
- The seating area will create a safe space for socialising in an environment separate to sports and play activities.
- Seating area offers views over Frecheville pond with associated benefits to emotional and mental health.
- The scoot track was identified as the most popular option for an activity area with younger children being identified as the group most in need of better play provision.

Variation type: Budget increase

Funding

S106 £7.2K

Public Health £45.0K

Local CIL £59.9K

Veolia Grant £50.0K

Friends Group £7.0K Revenue Cont. £3.0K Total £172.1K Budget Previous Yrs Actuals £12.0K £12.0K Current 23/24 Budget £127.2K - £45.4K = £81.8K <u>Current 24/25 Budget £0.0K + £78.3K = £78.3K</u> Total Project Budget £139.2K + £32.9K = £172.1K	
Funding	See Funding Section above
Policy Committee Area / LAC involvement	Original scheme approved at Strategy & Resources Committee 24.01.23
Waste and Street Scene	
New additions	
None	
Variations and reasons for change	
None	
D Adult Health & Social Care	
New additions	
None	
Variations and reasons for change	
None	

E	Housing																											
	New additions																											
Page 45	<p>Housing Highways Resurfacing</p> <p>Recommendation</p> <p>To approve the draw down of £200K from the appropriate allocation in the Housing Investment Programme for resurfacing works to 25 Housing sites across Sheffield.</p> <p>Why do we need the project?</p> <p>Across Sheffield the Housing Neighbourhood teams have identified and surveyed a number of housing estates parking, access roads and footpath areas that are now in a various state of disrepair. These sites are confirmed to be under Housing management via Neighbourhood Management Teams. Housing sites are not included in the AMEY Streets Ahead contract.</p> <p>The sites vary from compacted aggregate which is loosening with signs of holes constantly being refilled, to asphalted sites that have obvious areas where the surface is breaking up and have many potholes which are potential trip hazards and are health safety risks.</p> <p>The sites require resurfacing and some edging repairs/replacements. If these areas are left in their current condition they will continue to deteriorate and require constant repair which will impact on the repairs budget.</p> <p>The sites are:</p> <table border="0"> <tr> <td>Orchard Road 18-34</td> <td>Tithe Barn Avenue</td> </tr> <tr> <td>Greenland Drive Site 2 Adj to 68 Greenland Drive</td> <td>Bolehill Road Garages 1-4</td> </tr> <tr> <td>Greenland Way Site 3 Adj to 245 Greenland Way</td> <td>Newfield Green Shopping Centre</td> </tr> <tr> <td>Whitehouse Road 6-12</td> <td>Richmond Road 94-98</td> </tr> <tr> <td>Ernest Copley House Peckham Rd</td> <td>Netherthorpe Place</td> </tr> <tr> <td>New Road 1-9 Stocksbridge</td> <td>Carlton Rise Garages 13-17</td> </tr> <tr> <td>Ravenscroft Road 10-32</td> <td>Carlton Rise Garages 18-22</td> </tr> <tr> <td>Dryden Way 46-56</td> <td>Carlton Rise Garages 23-25</td> </tr> <tr> <td>Skelton Lane 115-125</td> <td>Carlton Rise Garages 26-29</td> </tr> <tr> <td>Skelton Drive 1-19</td> <td>Deerlands Close Land between 65 & 71</td> </tr> <tr> <td>Woodhouse Gardens</td> <td>Holgate Close 1-11</td> </tr> <tr> <td>Tithe Barn Lane 1</td> <td>Beaver Hill Road</td> </tr> <tr> <td>Tithe Barn Lane 2</td> <td></td> </tr> </table> <p>How are we going to achieve it?</p> <p>Provide new surfaces including grubbing out under growth, the removal of the current asphalt/aggregate surface, and replace with new asphalt as well as replacing edgings and provide demarcation lines where required.</p>	Orchard Road 18-34	Tithe Barn Avenue	Greenland Drive Site 2 Adj to 68 Greenland Drive	Bolehill Road Garages 1-4	Greenland Way Site 3 Adj to 245 Greenland Way	Newfield Green Shopping Centre	Whitehouse Road 6-12	Richmond Road 94-98	Ernest Copley House Peckham Rd	Netherthorpe Place	New Road 1-9 Stocksbridge	Carlton Rise Garages 13-17	Ravenscroft Road 10-32	Carlton Rise Garages 18-22	Dryden Way 46-56	Carlton Rise Garages 23-25	Skelton Lane 115-125	Carlton Rise Garages 26-29	Skelton Drive 1-19	Deerlands Close Land between 65 & 71	Woodhouse Gardens	Holgate Close 1-11	Tithe Barn Lane 1	Beaver Hill Road	Tithe Barn Lane 2		+200
Orchard Road 18-34	Tithe Barn Avenue																											
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New Road 1-9 Stocksbridge	Carlton Rise Garages 13-17																											
Ravenscroft Road 10-32	Carlton Rise Garages 18-22																											
Dryden Way 46-56	Carlton Rise Garages 23-25																											
Skelton Lane 115-125	Carlton Rise Garages 26-29																											
Skelton Drive 1-19	Deerlands Close Land between 65 & 71																											
Woodhouse Gardens	Holgate Close 1-11																											
Tithe Barn Lane 1	Beaver Hill Road																											
Tithe Barn Lane 2																												

The aim is to include all sites in one procurement to provide better value for money, efficient spend of the budget, effective use of officers' time and to complete the sites quicker removing potential H&S issues for the residents and the Neighbourhood Teams dealing with these.

What are the benefits?

Major improvement works to circa 25 sites included in the projects to benefit the following, but not limited to:

- Remove potential Health & Safety issues.
- Reduce short to medium term repairs and maintenance costs.
- Improve the condition of the sites and improve customer satisfaction.
- Improve the appearance of local neighbourhoods and estates.

When will the project be completed?

April 2025

Budget

23/24 Budget £5K

24/25 Budget £195K

Total Budget £200K

Funding Source	HRA via Block Allocation for Waste Management & Estate Environmentals	Amount	£200K	Status	Allocation confirmed as available	Approved	Homes PG 17.01.24
Policy Committee Area / LAC involvement		Allocation is part of the Housing Investment Programme approved as endorsed at Strategy & Resources Committee Jan 24 and part of the HRA Business Plan at Full Council February 23					

Variations and reasons for change

Tower Blocks Fire Safety

Recommendation

To approve the draw down of £18,068.9K from the appropriate allocation in the Housing Investment Programme for fire compartmentation and renewal/ installation of fire safety systems at 20 residential tower blocks

+18,069

Scheme description

This project is to address Phase 3 of the risk-based approach to dealing with Fire Risk Assessment works within the existing SCC Tower Block housing stock:

- Phase 1 is complete and has addressed external cladding replacement at Hanover tower block.
- Phase 2 is in progress and will deliver fire compartmentation and renewal of fire safety systems at Hanover and Stannington tower blocks.
- Approval is now sought to start on Phase 3, fire compartmentation and renewal/ installation of fire safety systems at 20 residential tower blocks.

What has changed?

The feasibility has now been completed and the project is ready to progress.

How are we going to achieve it?

Develop the recommendations from the feasibility study to a deliverable project to close bin chutes and replace flat front entrance doors.

This will cover 20 blocks:

- Gleadless – 6 x including Handbank which has an existing sprinkler system installed in 2011.
- Leverton Gardens – 3 x
- Netherthorpe – 4 x including the higher risk Cornhill block used for temporary accommodation.
- Uppertorpe – 7 x

What are the benefits?

Reduces risk of fires spreading and protects residents by improving:

- compartmentation
- fire detection
- access for SYFR
- fire safety of residents

When will the project be completed?

December 2026

Variation type: Budget increase

Budget

Previous Yrs Actuals	£158.1K		£158.1K
Current 23/24 Budget	£174.6K +	£2.4K =	£177.0K
Current 24/25 Budget	£0.0K +	£1,818.5K =	£1,818.5K
Current 25/26 Budget	£0.0K +	£7,530.7K =	£7,530.7K
Current 26/27 Budget	£0.0K +	£7,400.7K =	£7,400.7K

<p>Current 27/28 Budget $\pounds 0.0K + \pounds 1,316.6K = \pounds 1,316.6K$ Total Project Budget $\pounds 332.7K + \pounds 18,068.9K = \pounds 18,401.6K$</p>		
Funding	HRA via Block Allocation for Health & Safety Essential Work	
Policy Committee Area / LAC involvement	Allocation part of the Housing Investment Programme approved as part of the HRA Business Plan at Full Council February23	
<p>Block Allocation Waste Management & Estate Environmentals</p> <p>Recommendations</p> <p>To approve the draw down of £200K to the Housing Highways Resurfacing project</p> <p>Scheme description</p> <p>Block allocation of HRA funding for schemes to improve HRA Estates</p> <p>What has changed?</p> <p>An Outline Business Case has been brought forward to address resurfacing needs at 25 HRA sites across Sheffield. The required budget is estimated at £200K needs drawing down from the relevant allocation. See separate entry above for Housing Highways Resurfacing.</p> <p>Variation type: Budget decrease</p> <p>Budget</p> <p>Current 23/24 Budget $\pounds 100.0K - \pounds 100K = \pounds 0.0K$ Current 24/25 Budget $\pounds 3,475.1K - \pounds 100K = \pounds 3,375.1K$ Total 23-25 Budget $\pounds 3,575.1K - \pounds 200K = \pounds 3,375.1K$</p>		-200
Funding	HRA	
Policy Committee Area / LAC involvement	Part of the Housing Investment Programme approved as part of the HRA Business Plan at Full Council February23	
<p>Health & Safety Essential Work</p> <p>Recommendations</p> <p>To approve the draw down of £18,068.9K to the Tower Blocks Fire Safety project</p>		-18,069

<p>Scheme description</p> <p>Block allocation of HRA funding for schemes to improve health & safety across the SCC Stock</p> <p>What has changed?</p> <p>An Outline Business Case has been brought forward to progress Phase 3 of the risk-based approach to dealing with Fire Risk Assessment works. The required budget is estimated at £18,401.6K with an existing budget of £332.7K, which therefore needs £18,068.9K drawing down from this allocation as the funding. See separate entry above for Tower Blocks Fire Safety.</p> <p>Variation type: Budget decrease</p> <p>Budget</p> <p>Total 23-28 Budget £46,363.0K - £18,068.9K = £28,294.1K</p>		
Funding	HRA	
Policy Committee Area / LAC involvement	Part of the Housing Investment Programme approved as part of the HRA Business Plan at Full Council February23	
<p>Errington Estate CIL Improvements</p> <p>Recommendations</p> <ul style="list-style-type: none"> To approve a reduction in budget of £5K To approve the reprofiling of the remaining £33.6K budget into 24/25 <p>Scheme description</p> <p>This scheme is to address issues and incidents of Anti-social Behaviour in/around 11 blocks (99 flats) Errington Estate.</p> <p>What has changed?</p> <p>Costs were estimated in the Outline Business Case (OBC) at £33.6K and an additional £5K was offered from the Repairs Contingency Revenue Budget to create a contingency in case of increased costs making the total budget £38.6K.</p> <p>Following the procurement exercise of obtaining 3 quotes from Contractors the costs have come back at £26.6K.</p> <p>The total CIL awarded for the scheme is £33.6K and allows a contingency of £7K without the need for any extra funding. The £5K offered from the Repairs Contingency Revenue Budget is therefore not required and has been taken out of the budget at Final Business Case (FBC).</p> <p>The OBC had the start on site as March but had all costs profiled to be spent by the end of March. Start on site is likely to be late March so this has been updated in the FBC profiling the costs to be paid early in 24/25.</p>		<p>-5</p> <p>2023-24</p> <p>-38</p> <p>2024-25</p> <p>+33</p>

	<p>Variation type: Budget decrease/ Reprofile</p> <p>Budget</p> <p>Current 23/24 Budget £38.6K - £38.6K = £0.0K <u>Current 24/25 Budget £0.0K + £33.6K = £33.6K</u> Total Project Budget £38.6K - £5.0K = £33.6K</p>	
	<p>Funding Local CIL East LAC Park & Arbourthorne Ward, confirmation received 07.06.23</p>	
	<p>Policy Committee Area / LAC involvement Scheme Approved at Finance Committee 18.12.23</p>	
F	Education Children & Families	
	New additions	
Page 50	<p>Hinde House Academy – Primary and Secondary IR (Integrated Resources) Developments</p> <p>Recommendations</p> <ul style="list-style-type: none"> To approve a total allocation of £58.8k for the redevelopment of both the primary and secondary sites of the Hinde House Academy schools, by way of £58.5k contribution of High Needs Capital funding to the Brigantia Learning Trust Academy for contracted building costs and up to £40k for initial FF&E (Furniture, Fittings and Equipment) costs, with £0.3k internal legal fees being paid by SCC. <p>Why do we need the project?</p> <p>There is a growing demand for SEND (Special Education Needs and Disabilities) placements across the city. To address this, the Local Authority's (LA) approach is to increase the number of places by developing more integrated resource provision. Hinde House academy, primary and secondary schools (Part of the Brigantia Learning Trust) will contribute to reducing the pressure on the SEND system and provide localised provision which will reduce travelling time and cost of SEND travel. The IR will provide placements which will enable children with SEND to access mainstream provision whilst receiving specialist support.</p> <p>How are we going to achieve it?</p> <ul style="list-style-type: none"> Academy to procure building works and SCC to provide equipment as noted above. Capital work is required within the existing space that has been identified for the new IR developments. To add stud walls within existing space to create teaching space and breakout rooms and remove Design & Technology equipment, <p>What are the benefits?</p> <ul style="list-style-type: none"> Brigantia Learning Trust will provide two Integrated Resource provisions - Hinde House Primary (8 KS2 placements) and Hinde House Secondary (16 KS3 and KS4 placements). 	+58.8

<ul style="list-style-type: none"> The IRs at Hinde House Academy will contribute towards providing a more localised provision which will reduce travelling time for children to access support and reduce SEND transportation costs for the LA. As well as contributing towards minimising the growing demand on primary special schools and reducing the number of independent specialist placements. <p>When will the project be completed?</p> <p>31/01/2024 (building works); 29/02/2024 (equipment).</p>							
Funding Source	High Needs Capital.	Amount	£58.8k	Status		Approved	
Policy Committee Area / LAC involvement		Development of Integrated Resource Provision part of existing Capital Strategy					
Variations and reasons for change							
None							
Strategy & Resources							
New additions							
<p>Abbeydale Dam Leaks</p> <p>Recommendations</p> <ul style="list-style-type: none"> To approve the allocation of an additional £668.9k of capital receipts funding (from the previously approved £8.6m combined capital and revenue allocation) together with a proposed a change of scope, to deliver a revised, more stable interim solution to address the leaks at the Abbeydale Dam site. <p>Why do we need the project?</p> <p>Following the increase in severity of the leaks at the Abbeydale Dam site, there has been a temporary solution to alleviate the risks associated with further deterioration, with the water level being lowered on a temporary basis whilst a longer-term solution can be formulated.</p> <p>If allowed to escalate further the condition of the dam will mean that extensive and frequent maintenance works will have to be carried out on site at considerable expense for the foreseeable future.</p> <p>Should the need for repair not be addressed further deterioration could lead to collapse of the dam.</p> <p>How are we going to achieve it?</p>							+668.9

Design and provide a long-term solution to existing leaks and weaknesses in dam structure (southernmost sluice gate, outflow culvert, slipway) to ensure dam can returned to working capacity promptly.

Ensure preservation of neighbouring listed buildings, with particular attention paid to the Grinding Hull building and Hand Forge building which have already experienced some leakage.

What are the benefits?

Protect ecological and heritage aspects of surrounding geography and Abbeydale Industrial Hamlet.

The scheme aligns with and supports several of the Council’s key priorities:

- Fair, inclusive and empowered communities – upkeep of the dam and preservation of the industrial hamlet aligns with priorities of both local stakeholder groups and national heritage trusts.
- Strong and connected neighbourhoods which people are happy to call home – this scheme aims to ensure the stability of a key heritage site in the south of the city which help to instil a sense of pride of place in local residents.
- Healthy lives and wellbeing for all – maintenance and upkeep of the dam will encourage visitors to attend in person and to utilise the neighbouring heritage site and woods as a location to be active in an outdoor space.

When will the project be completed?

30/06/2024 (assumed construction)

Funding Source	Capital Receipts	Amount	£300k Authorised. +£668.9k uplift £968.9k	Status		Approved	
Policy Committee Area / LAC involvement		Part of Essential Compliance & Maintenance Programme of Works					

Essential Compliance & Maintenance Revenue Contribution to Capital Allocation - (assignment note to allocate funding to maintenance of Council buildings programme).

+902

Recommendations

- To formally allocate £901.6k of funding currently held on the balance sheet from previous revenue contributions made from the service, to form a ring-fenced amount available for future funding projects.

Scheme description

	<ul style="list-style-type: none"> This allocation is to be formally recognised in the capital programme as a pre-approved source of revenue contribution funding to be available to fund future capital building maintenance projects and variations, on a case-by-case basis, as they are brought forward. <p>What are the benefits?</p> <ul style="list-style-type: none"> Movement of revenue funds already held on balance sheet to a ring-fenced area within the capital buildings maintenance programme will enable funds to be used for specific future allocation against suitably qualifying schemes and increase the visibility of funds remaining. 							
Funding Source	Revenue Contribution to Capital	Amount	£901.6k	Status		Approved		
Policy Committee Area / LAC involvement		Principle of utilisation of funding approved Finance Committee March 2023						
Page 53	Essential Compliance & Maintenance Capital Receipts - (assignment note to allocate funding to maintenance of Council buildings programme).							+2,803.1
	Recommendations							
	<ul style="list-style-type: none"> To formally allocate £2,803.1k of capital funding previously identified for maintenance works to the corporate estate to form a ring-fenced amount available for future funding requests. 							
	Scheme description							
<ul style="list-style-type: none"> This allocation is to be formally recognised in the capital programme as a pre-approved source of funding to be available to fund future capital building maintenance projects and variations, on a case-by-case basis, as they are brought forward. 								
What are the benefits?								
<ul style="list-style-type: none"> Consolidation of capital funds already held on balance sheet to a ring-fenced area within the capital buildings maintenance programme will enable funds to be used for specific future allocation against suitably qualifying schemes and increase the visibility of funds remaining. 								
Funding Source	Capital Receipts	Amount	£3,471.7k	Status		Approved		
Policy Committee Area / LAC involvement		Principle of utilisation of funding approved Finance Committee March 2023						
Variations and reasons for change								
None								
H	Economic Development & Skills							

	New additions	
	None	
	Variations and reasons for change	
	None	

Appendix 2

Grants for issue

	Scheme name / summary description of key terms	Recipient	Value £'000
A	Transport Regeneration & Climate Change		
Page 55	<p>LEVELLING UP FUND – S1 ARTSPACE</p> <p>Background</p> <p>The ArtSpace Project is the £2.6 million levelling up project for the purchase and refurbishment of property to create 650m square gallery space and 300 m square hospitality space. A1 Artspace will purchase and will provide fit-for-purpose facilities in an accessible location, securing the future of an asset that would otherwise fall into disrepair.</p> <p>Sheffield City Council has agreed to provide funding for the purchase and capital works in accordance with the terms of any planning permissions granted.</p> <p>The funding will be passed via a grant agreement.</p> <p>Legal Implications</p> <p>The Council has a general power under Section 1 of the Localism Act 2011 to do anything that an individual may generally do provided it is not prohibited by other legislation and the power is exercised in accordance with the limitations specified in the Act which enables the Council to provide funding for this project.</p> <p>The grant provided by the Council is to be used towards the purchase price, in accordance with the terms and conditions detailed in the Grant Agreement.</p> <p>Key points to note from the Agreement are:</p> <p>Payment is to be made in instalments, The first grant payment of £688,400 for the purchase and fees for professional services to develop the project to RIBA 2 shall be made to the recipient no later than 30th February 2024. The second grant payment of £500,000 for the development of the project to RIBA 5 shall be made to the recipient no later than 31st December 2024 upon Sheffield City Council being satisfied that recipient has developed the project to RIBA 2. The third grant payment of £1,411,600 for the delivery of the refurbishment</p>	S1 Artspace	+2,600

	<p>shall be made no later than 30th June 2025 upon Sheffield City Council being satisfied that recipient has sufficient match funding to deliver the project outputs.</p> <p>The recipient of the grant must provide financial and operational reports (including risk register and insurance reviews) on its use of the grant.</p> <p>The grant can be reduced, withdrawn, suspended or require repayment in specific circumstances for example if the grant is used for purposes other than the project development works or if the Council considers that the recipient has not made satisfactory progress with the delivery of the project.</p> <p>The recipient must comply with all applicable legislation and regulations including but not limited to the Public Contracts Regulations 2015, UK GDPR, the Data Protection Act 2018 and Subsidy Control Legislation and a subsidy control review will be conducted prior to execution of any Grant Agreement.</p>		
Page 56	C	Communities Parks & Leisure	
		None	
Page 56	C	Waste and Street Scene	
		None	
Page 56	D	Adult Health & Social Care	
		None	
Page 56	E	Housing	
		None	
Page 56	F	Education Children & Families	
		None	

G	Strategy & Resources		
	None		
H	Economic Development & Skills		
	None		

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Appendix 3

Grants for Acceptance

	Scheme name / summary description of key terms	Funder	Value £'000
A	Transport Regeneration & Climate Change		
Page 59	<p>City Region Sustainable Transport Fund – Northern Communities Development Fund</p> <p>Background</p> <p>The Grant is to provide funding to develop a business case to support active travel and public transport improvements along the A6135 corridor and surrounding northern communities in Sheffield. (the “Project”). The detail of the project is subject to change as the business case progresses to full grant award and will subject to separate terms and conditions. Full award expected to be £25,000,000, this project makes up 14% of this total funding (£3,500,000) The Grant Agreement provides a detailed operational breakdown of activities and costs that are eligible to be funded by the Grant (see details).</p> <ul style="list-style-type: none"> • Feasibility studies or preliminary assessment work to investigate a site for a capital scheme, • Technical support • Critical friend advice on developing the Business Case or funding to support any statutory or procurement processes or to fund any environmental or equalities impact assessments. <p>Financial Terms and Conditions</p> <ul style="list-style-type: none"> • Capital grant of £3,500,00 paid to Sheffield City Council (“SCC”) from SYMCA (the “Funder”) • The Grant will be treated as Conditional and will be subject to clawback if the Grant terms and conditions are not complied with (see details)]. 	South Yorkshire Mayoral Combined Authority	3,500

- SCC and the Funder agree that payment of Grant is not consideration for a supply for VAT purposes.
- Eligible expenditure is net of VAT recoverable and the Grant is out of scope for VAT
- SCC will be making grant payments to third parties, and therefore SCC must ensure any third parties comply with the terms of the Grant Agreement.
- Grant Commencement Date: 19/12/2023
- Grant End Date/Target submission of next business case: 31/01/2025
- **Payment is made on the following terms: -**
 - Business case submitted to 'satisfactory' standard.
 - Ongoing engagement from SCC in regard to submission of monitoring and reporting throughout the lifecycle of the project.
 - Agrees to publish the business case to enable public consultation.
 - Claims to be submitted using approved claim form and returned with an executed agreement.
 - Provide satisfactory evidence of expenditure as can be reasonable be expected.
 - If payment terms are not met, the funder reserves the right to withhold grant funding.
 - Additionally, clawback can occur if:
 - o Significant change is implemented by SCC to the project development works which is not approved by the funder (SYMCA).
 - o Satisfactory progress has not been made.
 - Funder withholds right to terminate agreement with immediate effect.

SCC is to comply with the following requirements specified in the Grant Agreement:

- the accounting audit, monitoring and reporting requirements (see details);
- the documentation, records and evidentiary requirements (see details);
- the data protection, information and publicity requirements (see details);
- the detailed performance management and key performance indicator requirements (see details);
- the insurance requirements (see details)
- SCC agrees to cover any development expenditure exceeding the grants value of £3,500,000.
- SCC will not attempt to recover more than salary plus 35% on-costs annual for its own internal costs for administration of the project.

General Terms and Conditions

- SCC must only use the Grant for the Project and associated eligible expenditure, as specified in the Grant Agreement.
- SCC must not use the Grant for a range of purposes (see details).
- SCC must comply with the risk management obligations contained in the Grant Agreement and maintain an appropriate risk register (see details).
- SCC must evidence due diligence to manage fraud risk and data on key performance indicator progress.
- SCC may use grant with third party finance or SCC revenue budget to deliver additionality. SCC will ensure the use of the Grant does not breach any subsidy controls, legislation or international regulation.

End of Project Requirements

- Final reports: closure letter, signed declaration, final report by 31/01/2025.
- The Grant maybe subject to External Audit and where requested an audit by an independent reporting accountant.
- Chief Executive and Chief Internal Auditor maybe be required to sign a declaration at the end of the Project.
- Retention Period: 6 years
- The Grant Agreement is not intended to establish any partnership, joint venture or relationship of employment between SCC and the Funder, constitute either party as the agent of the other party, nor authorise either SCC or the Funder to make or enter any commitments for or on behalf of the other party.

Commercial Implications

All public sector procurement is governed by and must be compliant with the Grant Agreement and UK National Law. In addition, all procurement in SCC must comply with its own Procurement Policy, and internal regulations known as 'Contracts Standing Orders' (CSOs). CSO requirements will apply in full to the procurement of services, goods or works utilising grants. All grant monies must be treated in the same way as any other Council monies and any requirement to purchase / acquire services, goods or works must go via a competitive process, comply with the Local Government Transparency Code 2015 [and s.14 of the Grant Agreement]. The Portfolio / Service Grant Manager will need to contact the Commercial Services Team for detailed guidance on adherence to these rules when spending the Grant.

Legal Implications

The Council has a general power under Section 1 of the Localism Act 2011 to do anything that an individual may generally do, provided it is not prohibited by other legislation and the power is exercised in accordance with the limitations specified in the Act. This enables the Council to become accountable body and accept the funding of up to £3,500,000 from South Yorkshire Mayoral Combined Authority (SYMCA).

If a decision is made to become accountable body for the funding, then the grant letter will be entered into with SYMCA. Officers involved in the delivery of this project must ensure that they are aware of and comply with the terms of the grant letter. Key points to note from the grant agreement with SYMCA are:

- The grant must only be used for the eligible costs which were agreed as part of the approved business case.
- Payment of the grant is towards capital expenditure and is to be treated as funded by a capital receipt.
- Award of the grant is subject to a number of conditions; these include but are not limited to the business case being approved in accordance with SYMCA's assurance framework and the Council complying with any business case requisites and/or conditionality agreed as part of the assurance process.

SYMCA may require the grant to be repaid or terminate the grant letter in a number of different circumstances for example if the grant is used for any other purpose than the works it was agreed for, there is a significant change to the project development works or project, the Council have not made satisfactory progress in delivering the project or have failed to comply with the terms of the grant letter.

The Council must comply with all applicable legislation and regulations including but not limited to UK GDPR, the Data Protection Act 2018, Equality Act 2010 and the Subsidy Control Act 2022.

B	Communities Parks & Leisure	
	None	
C	Waste and Street Scene	
	None	
D	Adult Health & Social Care	
	None	
E	Housing	
	None	
F	Education Children & Families	
	None	
G	Strategy & Resources	
	None	
H	Economic Development & Skills	
	None	

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Report to Policy Committee

Author/Lead Officer of Report:

John Squire
 Revenues and Benefits Policy and Support
 Manager
 Tel: 0114 2037762

Report of: Philip Gregory, Director of Finance and Commercial Services

Report to: Finance Committee

Date of Decision: 19 February 2024

Subject: Amendment to Council Tax Long-Term Empty Premium and introduction of Second Home Premium

Has an Equality Impact Assessment (EIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/> n/a
If YES, what EIA reference number has it been given?				
Has appropriate consultation taken place?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Has a Climate Impact Assessment (CIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/> n/a
Does the report contain confidential or exempt information?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-				

Purpose of Report:

The purpose of this report is to provide the Committee with details of the Council's powers to make changes to the Council Tax Long-Term Empty Premium and to introduce a new Council Tax premium for second homes.

Recommendations:

It is recommended that the Finance Committee:

- i. Notes the new powers which will enable to Council to make changes to the Council Tax Long-Term Empty Premium from 2024/25, and the ability to introduce a new Council Tax Premium for second homes from 2025/26.
- ii. Agrees to adopt these powers, and if so, determine whether the Council Tax Long-Term Empty Premium for dwellings empty and substantially unfurnished for more than 12 months is introduced in 2024/25 or 2025/26.

Background Papers:

n/a

Lead Officer to complete:-		
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.	Finance: Matt Ardern
		Legal: Nadine Wynter
		Equalities & Consultation: n/a
		Climate: n/a
	<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>	
2	SLB member who approved submission:	Philip Gregory, Director of Finance and Commercial Services
3	Committee Chair consulted:	Zahira Naz
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the SLB member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.	
	Lead Officer Name: John Squire	Job Title: Revenues and Benefits Policy and Support Manager
	Date: 6 February 2024	

1. PROPOSAL

- 1.1 The Levelling-up and Regeneration Act 2023 allows Councils to class a dwelling as being long term empty after 1 year, and to apply a premium to second homes.
- 1.2 The proposal is that the Council chooses to adopt these new powers, and if so, whether to apply the changes to the Long-Term Empty Premium from 2024/24 or 2025/26. Alternatively, the Council can choose not to adopt these new powers.

2. BACKGROUND

2.1 Long Term Empty Premium

- 2.2 Currently a property is classed as a long-term empty dwelling if it has been unoccupied and substantially unfurnished for a period of at least 2 years.
- 2.3 Where a dwelling is a long-term empty dwelling the Long-Term Empty Premium (LTEP) is applied to the Council Tax. The LTEP increases the longer a dwelling has been long term empty:
 - Where the dwelling has been long term empty for 2 or more years the LTEP is 100% of the Council Tax charge
 - Where the dwelling has been long term empty for 5 or more years the LTEP is 200% of the Council Tax charge
 - Where the dwelling has been long term empty for 10 or more years the LTEP is 300% of the Council Tax charge
- 2.4 The Act provides Councils with the powers to class a property as being long term empty where the dwelling has been unoccupied and substantially unfurnished for 1 year. This would mean that the LTEP of 100% would be applied to the Council Tax liability after 1 year, rather than 2 years.
- 2.5 The intention of the LTEP is to encourage more empty homes to be brought into productive use, increasing the supply of available housing, reduce the potential impact of anti-social behaviour associated with areas with high numbers of empty properties whilst also enabling the Council to raise and retain additional revenue to support local services.
- 2.6 There are currently 973 dwellings subject to the LTEP and reducing the period from 2 to 1 years will significantly increase the number of long-term empty dwellings subject to the premium.
- 2.7 There are currently 1,491 dwellings that have been empty for between 1 and 2 years that may become subject to a 100% LTEP if the Council decided to reduce the period whereby a property was classed as being long-term empty from 2 to 1 years. However, of these dwellings 389 have been left empty following the death of the liable person, and a further 93 dwellings are empty as the liable person is in hospital or a care home. Both these categories of dwelling currently receive a 100% exemption in respect of the Council Tax charge. This leaves 1,009

dwellings that would be subject to the LTEP if the Council chose to reduce the period from 2 to 1 years.

- 2.8 The table below shows the split in Council Tax bandings, the potential extra Council Tax charge and an estimate of the total income that may be collected based upon a collection rate of 66.4% (this is based on the current collection rate for LTEP dwellings). It is worth noting that the total charge includes amounts for the precepting authorities.

	Band A	Band B	Band C	Band D	Band E	Band F	Band G
Number of Dwellings	605	231	97	42	17	9	8
Total Amount of Premium	£871,720.30	£388,313.31	£186,352.52	£90,775.02	£44,907.03	£28,096.92	£28,817.36
Potential Income	£578,822.28	£257,840.04	£123,738.07	£60,274.61	£29,818.27	£18,656.35	£19,134.73
SCC Income	£491,998.94	£219,164.03	£105,177.36	£51,233.42	£25,345.53	£15,857.90	£16,264.52

- 2.9 The total estimated extra Council Tax revenue that may be collected by reducing the LTEP to 1 year could be £1,088k, or which around £160K would be paid to the precepting authorities. Please note – this is applying the 2023/24 Council Tax charge, so income will increase with the decision at March Council to increase the tax rate.
- 2.10 Further to this, of the 1,009 dwellings detailed above that have been empty and substantially unfurnished for over 12 months, 137 are owned by the Council. Applying the LTEP to these dwellings would come at a cost to the Council's Housing Revenue Account, with the Council becoming liable to pay an extra £200k with roughly 15% of this being given to the precepting authorities. There is not currently any provision in the HRA budget for 2024/25 to account for this extra charge.
- 2.11 In addition to this, there are currently 374 dwellings owned by the Council that are currently empty and substantially unfurnished for a period of less than 12 months.

3. Second Home Premium

- 3.1 The Act also provides Councils with the power to apply a premium to second homes of up to 100% of the Council Tax charge (the Levelling-up and Regeneration Act 2023 refers to this as the 'Higher amount for dwellings periodically unoccupied', but for the purpose of this report it will be referred to as the second home premium). This would mean that properties which are furnished but not an individual's primary residence, would pay up to twice the amount of Council Tax that they were previously liable to pay.
- 3.2 The Act provides that if the Council wishes to enact the second homes premium that it must do so at least one year before the beginning of the financial year to which it relates. This means that the earliest date that the Council can introduce the second homes premium is April 2025.

- 3.3 Second Homes do not receive any Council Tax discount and where a dwelling is classed as being a second home, i.e., the dwelling is furnished and it is not the owner's primary residence, the charge is for 100% of the liability.
- 3.4 There are currently 509 dwellings recorded as being second homes on the Council Tax system. However, the Levelling-up and Regeneration Act refers to allowing Council's the power to charge a higher amount of Council Tax for dwellings occupied periodically.
- 3.5 The conditions are that there is no resident in the dwelling and that the dwelling is substantially furnished. Where these conditions are met, the amount of Council Tax payable in respect of the dwelling may be increased by up to 100%.
- 3.6 This definition may apply to furnished dwellings owned by landlords between lets. These are not currently recorded on the Council Tax system as second homes.
- 3.7 Based on the 509 dwellings currently recorded on the Council Tax system, applying a 100% premium would increase the amount of Council Tax owed by these dwellings by £874k. Again, roughly 15% of any premium applied to these liabilities would be paid to the precepting authorities.
- 3.8 Any income estimate at this point will be sensitive to any behaviour change on the part of the second homeowners - e.g. property sale, non-payment of charge or registration of dwelling as a business – which would reduce the overall income to the Council as a result of the premium. In the event of dwellings registering as a holiday-let business, it is likely the income to the Council would reduce below the level of 'normal', non-premium Council Tax. At this stage, it is unclear how many properties this may affect.
- 3.9 The Act states that the Secretary of State may provide exemptions to the second home premium and in doing so may take account of the physical characteristics of the dwelling and any person who is liable to pay the charge.
- 3.10 We are expecting to receive further guidance from Government in respect of the type of dwelling these exemptions may apply, but the guidance has yet to be published.
- 3.11 The Council has discretionary powers to reduce the amount of Council Tax owed.
- 3.12 Section 13A of the Local Government Finance Act 1992 provides Local Authorities with discretionary powers to reduce the amount of Council Tax owed by the liable person.
- 3.13 The Council may choose to use these discretionary powers on a case-by-case basis, and this can include reducing or removing an LTEP from the liability.
- 3.14 To the extent that discretionary reductions are applied, this comes at a ~15% cost to the Council as we would pay this across to preceptors.

4. HOW DOES THIS DECISION CONTRIBUTE?

- 4.1 One of the goals of the Council's Our Sheffield Delivery Plan is ensuring SCC's financial stability and sustainability and by adopting these new powers the Council will increase the amount of Council Tax that it is able to collect and leading to an improvement in the Council's financial position.
- 4.2 Another aim of the Long-Term-Empty Premium is to encourage empty homes to be brought back into use, which would increase in the supply of housing locally and may lead to reductions in the amount of anti-social behaviour associated with areas with high levels of empty properties, but of which contribute to the goal of strong and connected neighbourhoods which people are happy to call home.

5. HAS THERE BEEN ANY CONSULTATION?

- 5.1 There has been no public consultation and there is no requirement to do so. However, if the Council chooses to adopt these new powers, it must serve a notice in the local press.

6. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

6.1 Equality Implications

- 6.1.1 As a Public Authority, the Council have legal requirements under Section 149 of the Equality Act 2010. These are often collectively referred to as the "general duties to promote equality" with particular regard to persons sharing the relevant protected characteristics, age, disability, gender reassignment, pregnancy, maternity, race, religion sex and sexual orientation. It is considered that in exercising these powers, the Council complies with this duty as the impact on taxpayers is equality neutral, being the same whether or not any person subject to additional council tax charges with regard to the application of these powers, has a protected characteristic. In these circumstances it is therefore considered that an Equality Impact Assessment is unnecessary.

6.2 Financial and Commercial Implications

- 6.2.1 The taxbase for 2024/25 has been decided and communicated to precepting authorities – this must be done by 31st January, and in practice is done mid-January sooner to assist budget planning.
- 6.2.2 If the LTEP is enacted from 1/4/24, there will be no additional income generated that is available for the 24/25 Budget. The revenue generated in respect of 24/25 will therefore be available within the 25/26 Budget as a Council Tax surplus, and also included within the 25/26 tax base setting process for future years.

6.3 Legal Implications

- 6.3.1 The Levelling-up and Regeneration Act 2023 provides for changes to the Local Government Finance Act 1992, and allows Councils to reduce the period that a dwelling which has been empty and substantially unfurnished becomes a Long-Term-Empty dwelling from 2 years to 1 year. It also provides for a new second home premium.

- 6.3.2 The Levelling-up and Regeneration Act 2023 provides that if the Council wishes to adopt the second homes premium the determination must be made at least 1 year before the beginning of the financial year to which it relates.

6.4 Climate Implications

- 6.4.1 No additional environmental implications are expected as a result of continuing with the current CTRS into 2024/25. Self-service options will continue to be promoted reducing the need for paper forms and the need for claimants to travel to appointments.

6.5 Other Implications

- 6.5.1 None

7. ALTERNATIVE OPTIONS CONSIDERED

- 7.1 The alternative options the Council has is to not adopt these new powers and keep the Long-Term-Empty Premium the same and to not adopt the second home premium.

8. REASONS FOR RECOMMENDATIONS

- 8.1 Legislation provides for making changes to the Long-Term-Empty Premium and for the introduction of a second home premium.
- 8.2 The Council must decide if it wants to make changes to the Long-Term-Empty Premium. If the Council decides it wants to make changes to the Long-Term-Empty Premium, it must decide if it wants to do so from 2024/25 or from 2025/26.
- 8.3 The Council must also decide if it wants to introduce a second home premium. If the Council decides to introduce a second homes premium, that is agrees to apply a premium of 100% to dwellings that meet the definition of being a second home and that it will do so from 2025/26.

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Report to Finance Committee

Author/Lead Officer of Report:

Philip Gregory, Director of Finance and Commercial Services

Report of: Philip Gregory, Director of Finance and Commercial Services (S151 Officer)

Report to: Finance Committee

Date of Decision: 19 February 2024

Subject: Finance Committee Climate Statement

Type of Equality Impact Assessment (EIA) undertaken	Initial <input checked="" type="checkbox"/>	Full <input type="checkbox"/>
Insert EIA reference number and attach EIA	EIA ID: 2455	
Has appropriate consultation/engagement taken place?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Has a Climate Impact Assessment (CIA) been undertaken?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Does the report contain confidential or exempt information?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below: -		
<p><i>"The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended)."</i></p>		

Purpose of Report:

The Committee Climate Statements:

1. Respond to the Annual Climate Progress Report 2022/23 in a timely manner.
2. Restate the cross-party council commitment to taking what action we can to address the climate emergency, adapt our city and council for a changing climate and reduce emissions to achieve our ambition to be a net zero city and council by 2030.
3. Increase understanding of the impact climate change will have on committees, the opportunities that tackling climate change offers, and the contribution to climate and net zero action each committee is currently making and needs to make moving forward.

Recommendations:

On the back of the decision taken by the Strategy and Resources Policy Committee at its meeting held on 13 December 2023, the Committee is recommended to:

(a) consider and, if not previously agreed, agree (with or without amendments) their respective statement to ensure that the proposed actions contained in such statement are reflected in their Work Programme.

Background Papers:

- 10 Point Plan on Climate Action
- Our Council and The Way We Travel Decarbonisation Routemap
- Annual Climate Progress Report 2022/23
- Sheffield City Council Constitution of 6 Sep 2023

Lead Officer to complete:-						
1	<table border="1"> <tr> <td rowspan="4">I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed.</td> <td>Finance: Philip Gregory</td> </tr> <tr> <td>Legal: Louise Bate</td> </tr> <tr> <td>Equalities & Consultation: Ed Sexton</td> </tr> <tr> <td>Climate: Mark Whitworth</td> </tr> </table>	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed.	Finance: Philip Gregory	Legal: Louise Bate	Equalities & Consultation: Ed Sexton	Climate: Mark Whitworth
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	Legal: Louise Bate					
	Equalities & Consultation: Ed Sexton					
	Climate: Mark Whitworth					
	<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>					
2	SLB member who approved submission: Kate Josephs, Chief Executive					
3	Committee Chair consulted: Councillor Tom Hunt, Leader / S&R Chair Councillor Zahira Naz, Finance Chair					
4	<table border="1"> <tr> <td colspan="2">I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the SLB member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.</td> </tr> <tr> <td>Lead Officer Name: Philip Gregory</td> <td>Job Title: Director of Finance and Commercial Services</td> </tr> </table>	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the SLB member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.		Lead Officer Name: Philip Gregory	Job Title: Director of Finance and Commercial Services	
I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Committee by the SLB member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.						
Lead Officer Name: Philip Gregory	Job Title: Director of Finance and Commercial Services					
	Date: 1 February 2024					

1. SUMMARY

- 1.1 The climate emergency is one of the biggest challenges we will face as a city, region, country and global community. It is acknowledged that achieving net zero by 2030 is going to be extremely challenging but publication of the Annual Climate Progress Report (approved by Transport, Regeneration and Climate Policy Committee 11th December 2023) has highlighted the scale of the challenge in the public domain.
- 1.2 The report shows while action is being taken and progress is being made in some areas or work, we have not reduced emissions at the pace and scale required to meet our 2030 target. It is clear that to achieve this target and to stay within the city's Carbon Budget, urgent action is needed at a scale not seen before, and maintaining an ambitious target is important in funding discussions and to enable robust policy frameworks to be developed.
- 1.3 Sheffield is not unusual amongst local authorities in the position in which we find ourselves. The Committee on Climate Change reported in summer 2023 that the lack of investment and consistent policy supporting the UK's legally binding target of achieving net zero by 2050 means that UK is at risk of missing its 2050 target and the announcement from Government in September 2023 to delay key climate change related legislation exacerbates this. We face a period of increased uncertainty around the policy levers that will be available in the coming years to support us to deliver our climate action at pace and at scale. We are working closely with other leading local authorities to both seek to influence government to make the policy changes needed to escalate our activity, and to explore options for seeking investment.
- 1.4 Further to this, significant additional resources from central government will be required to help us to meet our ambitions and realise the opportunities that climate action brings. We will continue to work with government and the Mayoral Combined Authority to influence this.
- 1.5 While the Sheffield City Council Constitution requires all committees to take climate into consideration in decision-making, we think it would be helpful to clarify the impacts that climate change will have on committees, the opportunities that tackling climate change offers and the role that all committees can and need to make towards Sheffield achieving its climate and net zero ambitions if we are to succeed.
- 1.6 The Committee Climate Statements:
1. Publicly respond to the report in a timely manner.
 2. Restate the cross-party council commitment to taking what action we can to address the climate emergency, adapt our city and council for a changing climate and reduce emissions to achieve our ambition to be a net zero city and council by 2030.
 3. Increase understanding of the contribution to climate action that each committee is currently and need to make moving forward.

- 1.7 The statements set out (1) our commitment to addressing climate change, (2) how climate change relates to our committees, and (3) how it relates to each of our specific policy committees.
- 1.8 ‘Our commitment to addressing climate change’ reiterates the cross-party and council-wide commitment to taking what action we can to address the climate emergency, adapt our city and council for a changing climate and reduce emissions to achieve our ambition to be a net zero city by 2030. It also states a commitment to requiring services to plan for adapting to the changing climate.
- 1.9 ‘How climate change relates to our committees’ reiterates the constitutional requirement for all committees to consider climate, and outline of the specific committees for which further content has been developed.
- 1.10 ‘Our commitment to addressing climate change’ and ‘How climate change relates to our committees’ statements were approved by Strategy and Resources Policy Committee at its meeting held on 13 December 2023. A decision/approval of these sections is not required by this committee.
- 1.11 ‘How climate change relates to each of our specific policy committees’ contains a specific statement from the Finance Committee. These statements set out the following against the committee’s remit:
- Related or relevant City/Sector/Council emissions.
 - Impacts of climate change and benefits of acting.
 - How the committee can contribute and support climate action through decision-making.
 - Key actions on the current committee work plan and council service plans that strongly support climate/net zero.
- 1.12 The vast majority of the action that is required to tackle climate change will have benefits beyond reducing carbon emissions and so the content of the statements also draw attention to the socioeconomic, health and wellbeing and other benefits to taking action on climate change.

2. HOW DOES THIS DECISION CONTRIBUTE?

- 2.1 In 2019, the council declared a climate emergency and set an ambitious target to become a net zero city and council by 2030. Our vision and the actions we are taking have been further set out in the ‘10 Point Plan for Climate Action’ and the ‘Our Council and The Way We Travel Decarbonisation Routemaps’.
- 2.2 The Council Plan 2024/25 went to the Strategy and Resources Committee on 13th December 2023, and sets out our mission and purpose to focus on “people, prosperity and planet” in everything we do.

The plan was endorsed and is now subject to consultation, will be coming back to the Strategy and Resources Committee in February and then on to Full Council for full approval.

- 2.3 The statements will support action within the local authority and city to make progress towards net zero and to adapt to climate change by increasing understanding of the contribution to climate action that the Finance committee is currently and need to make moving forward through decision-making.

3. HAS THERE BEEN ANY CONSULTATION?

- 3.1 The Finance Committee climate statement is for information only and does not explicitly require consultation.
- 3.2 We held a Climate Summit event in November 2022 to bring together a wide range of organisations across the city to start exploring the action needed on climate change.
- 3.3 Climate has been a strong theme in the City Goals consultation.
- 3.4 Individual decisions of the Finance Committee are either currently subject to the relevant consultation or will be in the future.

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality Implications

- 4.1.1 It is widely recognised that climate change will have a more negative effect on people with protected characteristics, particularly people living in poverty, people with some long-term health conditions and disabilities and people from ethnic minorities, who are disproportionately likely to both experience disability and poverty. Young people are also acutely impacted, both due to climate anxiety now, and by being more impacted by climate change throughout their lifetimes.
- 4.1.2 The transition to a net zero society is happening independently of any decision of Sheffield City Council, but the local authority has an ambition to reach net zero by 2030, well ahead of the national target, and this creates additional challenges. The Council has a key role to play in ensuring that the transition happens in a way which ensures both climate justice and social justice.
- 4.1.3 The statements also draw attention to the socioeconomic, health and wellbeing and other benefits to taking action on climate change, increase understanding that failing to act to address climate change will likely result in wider and greater inequality, and that activity taken to address climate change can also address social justice to deliver strong co-benefits.

4.1.4 We are committed to ensuring that our action on the climate emergency is grounded in our values of promoting equality, diversity and inclusion for all. A full Equality Impact Assessment has been undertaken alongside the creation of the 10 Point Plan for Climate Action in 2022, as well as initial assessment for the Our Council and The Way We Travel routemaps.

4.1.5 An initial assessment has been undertaken on the Committee Climate Statements (2455). As decisions are made on specific decisions, full Equality Impact Assessments will be prepared where appropriate for individual decision and actions and was not required on the composite of Committee Climate Statements.

4.1.6 We further consulted with the Equalities and Engagement service in relation to each of the specific committee statements who confirmed that the EIA 2455 remains appropriate at this stage on the basis that decisions are made on specific decisions, full Equality Impact Assessments will be prepared where appropriate for individual decision and actions and a further Equality Impact Assessment was not required at this stage.

4.2 Financial and Commercial Implications

4.2.1 There are no financial and commercial implications arising directly from this report, however there are financial implications of Net Zero by 2030 and climate change.

4.2.2 Tackling the climate emergency and responding to the national and global changes that are facing the city will require multi-billion-pound investment over many years. It was recognised in the 10 Point Plan for Climate Action published in 2022 that it will not be possible to find the necessary finance within the local authority's, or the city's, existing resources. One of the ten points in the 10 Point Plan was specifically focused on the exploration of external funding streams and this work is ongoing.

4.2.3 The Our Council routemap chapter commits the local authority to prioritising climate action in our budgeting, and officers will need to work with Members to commit to specific sums or projects. Whilst sourcing the up-front investment is challenging, decarbonising the Council's estate and fleet can result in savings in ongoing energy costs.

4.2.4 Action will also need to be taken that commits us to working to reduce the carbon emissions we are indirectly responsible for through our procurement. These may potentially have additional up-front costs but decisions will be taken on a case by case basis.

4.2.5 Many of the actions that we will need to take in order to achieve our ambitions will require working differently or taking decisions in ways which ensure that we do not increase our carbon emissions. Some of these decisions may have additional short term costs, but in many

cases, whole life costing may demonstrate that additional up-front investment has long term benefits. In other cases, the action that is taken can reduce service costs without significant additional investment (for example by reducing the mileage of our fleet, changing the way we use our equipment or buildings or buying less and reusing more).

- 4.2.6 The true financial implications of the decarbonisation of the local authority and city Housing are difficult to quantify, and the costs of not taking or delaying action are equally difficult to quantify. There is increasing recognition that, globally, delayed action will increase the eventual costs. Locally, this is more difficult to estimate, but the climate is changing and investment in mitigation works that also enable adaptation are likely to have long term benefits both in terms of reduced requirement for retrofit in future, but also in terms of potentially reduced health and social care costs. An example of this is building well-insulated homes with renewable energy. Similarly, other actions which have dual outcomes may potentially have positive benefits (for example, action taken to decarbonise and create a sustainable economy may result in increased business rates).

4.3 Legal Implications

- 4.3.1 There are no legal implications arising out of this report. There may be legal implications arising from decisions and actions arising from the implementation of proposals, and these proposals and their legal implications will be the subject of further reports where required.

4.4 Climate Implications

- 4.4.1 The Statements in themselves do not increase, maintain or reduce GHG emissions against any of the categories. However, they restate our climate commitments amidst a challenging time, commit to developing council-wide service climate adaptation plans, and include an overview of and commitment to the decisions that committees intend to take to support and accelerate net zero and climate action at pace and scale.
- 4.4.2 By communicating commitment and increasing understanding of how the Finance Committee can support delivery of those commitments at pace and scale through decision-making, it is considered that if utilised, they have the potential to contribute to large reductions in emissions and increased climate action at pace and scale over the coming years and support an overall moderate decrease in emissions and climate adaptation for the future.
- 4.4.3 It is important to note however that realisation of climate benefits is reliant on future decision-making being in line with the commitments outlined.
- 4.4.4 Decisions are made on specific decisions and action, and initial/full Climate Impact Assessments will be prepared where appropriate for

individual decision and actions.

4.5 Other Implications

4.5.1 Human Resources

4.5.1.1 There are no HR implications arising directly from this report, however there may be HR implications arising from decisions and actions arising from the implementation of proposals.

4.5.1.2 We need actions that support the council to become a climate competent organisation, employees to become carbon literate, to include our position in induction and in job roles and descriptions, and it is clear that the action that is needed to make both the Council and city net zero will require employees across the organisation to play their part. As time goes on, retraining is likely to be needed for employees, including those in roles working with technology that becomes obsolete.

4.5.1.3 Proposals and their HR implications will be the subject of further reports where required.

4.5.2 Public Health

4.5.2.1 There are no public health implications arising directly from this report, however there may be public health implications arising from decisions and actions arising from the implementation of proposals.

4.5.2.2 The climate emergency is recognised by the Director of Public Health as a public health emergency. Climate change is the greatest global health threat facing the world in the 21st century, but it is also the greatest opportunity to redefine the social and environmental determinants of health. It threatens to undermine the last 50 years of gains in public health, intensifying heatwaves and extreme weather events, worsening flood and drought, altering the spread of infectious diseases, and exacerbating poverty and mental ill-health. However – and crucially - the response to climate change brings immense benefits for human health in Sheffield, with the potential for cleaner air, healthier diets, and a more liveable city.

4.5.2.3 Across all the work that we do to mitigate and adapt to climate change, it will be important to understand where our actions might widen inequalities and then act to mitigate against that widening of inequalities, for example, through provision of additional support to those people that are most impacted by the effects of climate change.

5. **ALTERNATIVE OPTIONS CONSIDERED**

5.1 Not providing committee climate statements considered due to the resource required to collate.

5.2 Providing more detailed Committee Climate Statements that provided

an overview of strategic climate goals, with each Chair then reading the committees statement publicly at their respective committee meeting following release of the report.

6. REASONS FOR RECOMMENDATIONS

- 6.1 It is important that the response to the Annual Climate Progress Report is open and transparent in setting out the challenges which the local authority faces in making progress and clarifies future expectations on the part we all have to play in addressing climate change.
- 6.2 Committee do not currently have specific strategic goals for climate. The process required to develop these, and have the statements approved to be read at each committee meeting meant that option 5.2 was not feasible with the available resource and timeframe.

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Sheffield City Council
**Our Statement of Climate
Commitments**

December 2023



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Our Commitment to Addressing Climate Change

On 11th December 2023, the Transport, Regeneration and Climate Policy Committee approved the first Annual Climate Progress Report since Sheffield City Council declared a climate emergency in 2019 and set an ambitious target to be a net zero city by 2030.

This report highlighted that progress has been made, however it is not at the pace and scale needed to meet our 2030 target:

- 12.03% reduction in Sheffield City CO₂e emissions between 2017 and 2021
- 3% reduction in Sheffield City Council CO₂e emissions between 2019 and 2022
- Sheffield is expected to exceed its recommended carbon budget for 2018-2022

The climate emergency is one of the biggest challenges we will face as a city, region, country and global community. Following the announcement from Government in September 2023 to delay key climate change related legislation, we face a period of uncertainty around the policy levers that will be available in the coming years to support us to deliver our climate action at pace and at scale. Further to this, significant additional resources from central government will be required to help us to meet our ambitions and realise the opportunities that climate action brings. We will continue to work with government and the South Yorkshire Mayoral Combined Authority to influence this.

We, as elected Members, wish to restate our support and commitment to the targets that Sheffield has set around addressing climate change. We remain committed to tackling challenges that can be addressed by this council, using the opportunities and levers that are available to us. We also commit to developing council-wide climate adaptation plans within each of our service areas. By working together with Sheffield's communities, businesses, institutions and partner organisations to reduce our carbon emissions and adapt to our changing climate, we can minimise the impact of change, realise the widespread benefits of investing in homes and new technologies, and address issues around social justice.

How Climate Change Relates to Our Committees

It is stated in the Sheffield City Council Constitution under the council functions of each committee that 'when devising policy, evaluating service delivery and taking decisions the committee must consider...climate and biodiversity'. In relation to climate change, each of our committees' work is impacted and affected by other

committees' decisions, and we will only succeed if we take a cross-committee approach to climate action.

The following pages set out how climate change relates to the nine policy committees and highlights key activity on the current work plans and service plans that support net zero and address climate change.

Policy Committee Statement

Finance Committee

Our Zero Carbon Mitigation Pathways report on governance recommended that the council considers structuring budgets and funding priorities around outcomes to support delivery, including placing climate as a central decision-making factor. Following this, our 10 Point Plan for Climate Action, adopted in 2022 gave a commitment that the organisation will be proactive in finding ways to resource the action that is needed.

The significant costs associated with decarbonisation require flexibility in our investment strategies, recognising that it is not the council's duty or responsibility for its entirety– we will need others to invest, fund or contribute, for example the Government or private sector. However, the report also acknowledged that the council understood that it needs to increase financial resources significantly to deliver zero carbon. To do this, we will need to identify additional resources to support our climate activities.

The impacts of climate change are many and varied and are predicted to include higher energy and food bills, extreme weather, including an increased risk of flooding and negative impacts on our health. Our more vulnerable communities are expected to be more negatively affected by these changes, which is why it is essential that as an organisation we act now to both reduce our impact on the climate, as well as preparing for the changes that are predicted to occur.

This committee will contribute to the council's net zero ambitions and to adapting to climate change through the following actions:

- we have developed and implemented a Climate Impact Assessment Tool (CIAT) in response to this, and there are further opportunities that should be exploited to ensure that climate is a dominant factor in financial decision-making
- ensuring that monthly monitoring of the council's budget considers climate implications, primarily through application of the Climate Impact Assessment tool
- our budget-setting process and Medium-term Financial Strategy will take account of climate impact and consider appropriate mitigation measures
- explore the commissioning of a carbon budget to assess and report overall carbon emissions created directly or indirectly as a result of activities it contains
- our investment strategy will help us to prioritise and to identify funding and investment routes for our decarbonisation programme
- we will identify funding, invest in feasibility studies and develop outline business cases so that we are ready to respond to funding opportunities. We will develop a pipeline of investment opportunities and continue to work with partners to explore funding and investment routes

- give consideration of every opportunity for investing in renewable energy projects on council land and buildings to generate energy and income.

The benefits of taking this approach will enable us to accelerate the pace and increase the scale of the decarbonisation and climate mitigation activities we are directly delivering or where we are supporting and enabling others to take action and invest their own resources. It will also help to ensure that we have a pipeline of deployable projects and are ready to take advantage of other external investment and funding, from a range of sources including public (Government) or private sources.

Key Actions

1. Budget monitoring and budget implementation plan delivery	The council faces many budget challenges but will use its Climate Impact Assessment Tool as required to ensure environmental impacts are considered.
2. Medium-Term Financial Strategy	We have committed to ensure that our budget and Medium-Term Financial Strategy will take account of climate impact and consider appropriate mitigation measures. The committee should scrutinise this and ensure that decisions are consider climate implications (shared with Strategy and Resources Committee)
3. Capital scheme approvals	We will require capital projects to complete a Climate Impact Assessment as part of the approval process.
4. Review financial regulations with a view to climate impact	The annual review of financial regulations provides an opportunity to consider climate impacts, and to share this with the committee as part of the sign-off process.